APPENDIX

FARM AND RANCH	Schedule and Instructions	Page 481
INDEX TO STATE	AND COUNTY TABLES	501

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INSTRUCTIONS

Purpose of the Census of Agriculture.-An Act of Congress provides that a census of agriculture be taken every 5 years, for the purpose of obtaining basic information on farm acreage, land values, crops, livestock, and other general items relating to agriculture. The census of January 1, 1945, will consist of an enumeration of every farm in the United States.

Each enumerator will be assigned an enumeration district. In each such district he must enumerate every tract of land which might be classified as a farm under the Census definition. The information is to be obtained by a personal visit. He must secure for each farm all the information requested in order that totals may be obtained which will represent a complete and accurate picture of the agriculture within the area.

Census Schedules Are Confidential.-During the war emergency census returns are accorded confidential treatment as heretofore, subject to existing law. Under the Census Act heavy penalties are prescribed for revealing information to unauthorized persons. The enumerator should make it clear, in dealing with persons who seem unwilling to give the information requested, that he is not allowed to give any information from the schedule to their neighbors or other persons; that only sworn Census employees will have access to the farm schedules; and that those records for individual farms cannot be used for purposes of taxation, regulation, or investigation.

DEFINITION OF A FARM

A tarm, for Census purposes, is all the land on which some agricultural operations are performed by one person, either by his own labor alone or with the assistance of members of his household, or hired employees. The land operated by a partnership is likewise considered a farm. A "farm" may consist of a single tract of land, or a number of separate tracts, and the several tracts may be held under different tenures, as when one tract is owned by the farmer and another tract is rented by him. When a landowner has one or more tenants, renters, croppers, or managers, the land operated by each is considered a farm. Thus, on a plantation the land operated by each cropper, renter, or tenant should be reported as a separate farm, and the land operated by the owner or manager by means of wage hands should likewise be reported as a separate farm

Include dry-lot or barn dairies, nurseries, greenhouses, hatcheries, fur farms, mushroom cellars, apiaries, cranberry bogs, etc.

Do not include "fish farms," "fish hatcheries," "oyster farms," and "frog farms." Do not report as a farm any tract of land of less than 3 acres, unless its agricultural products in 1944 were valued at \$250 or more.

Farming, or agricultural operations, consists of the production of crops or plants, vines, and trees (excluding forestry operations) or of the keeping, grazing, or feeding of livestock for animal products (including serums), animal increase, or value increase. Livestock, as here used, includes poultry of all kinds, rabbits, bees, and fur-bearing animals in captivity-in addition to mules, asses, burros, horses, cattle, sheep, goats, and hogs. Frequently, certain operations are not generally recognized as farming. This is especially true where no crops are grown or where the establishments are not commonly considered as farms.

Following is a partial list of types of specialized agriculture and of operations not generally recognized as farms or farming, for which returns on the Farm and Ranch Schedule are required, provided the area is 3 acres or more or, if less than 3 acres, the value of the products in 1944 was \$250 or more:

Apiaries (bee farms). Community or cooperative gardens. Country estates and country homes (if there is production of vegetables, eggs, milk, or other agricultural products either for home use or for sale). Cranberry bogs.

Dry-lot or barn dairies. lots

Fur farms (fox, mink, skunk, etc., in captivity).

Garbage-feeding hog yards.

Greenhouses. Hatcheries (baby chicks, poults, etc.).

Institutional farms (connected with schools, prisons, hospitals, etc.).

Mushroom cellars. Nurseries (except for reforestation projects, or in connection with parks).

Part-time farms (agricultural operations incidental to other occupation). Part-time farms (agricultural operations incidental to other occupation). Victory gardens. Blueberry production from wild plants where the land is used primarily for their production. Cutting of hay (even though this is the only farming operation). Grazing or pasturing of livestock. Harvesting of chickens and the production of broilers (including battery-laying and battery-broiler plants). Production of medicinal or drug plants and herbs. Production of flowers and bulbs for sale. Production of vegetables under glass. Production of vegetables under glass. Production of vegetable and flower seeds, plants, bulbs, tubers, etc. Production of medicinal or other special crops. Raising of Shetland or other ponies. Rabbit raising.

Squab raising

If any specialized or unusual types of agriculture such as those mentioned above are reported, list type under Supplemental Information on page 12.

Although columns are not provided on the schedule for obtaining reports for all the above-mentioned specialized operations in detail, be sure to report on all items that are applicable, making use of inquiries for "other crops" (cols. 140-141, 191, and 202). Note that value of land and buildings and value of sales of products should be reported in all cases.

Include in one report all land which the operator uses for agricultural purposes, as previously defined, also all outlying or separate fields, meadows, pastures, woodland, and waste lands. A farm may consist of two or more separate tracts not necessarily adjacent. Do not include public or open range neither owned nor leased by the operator (see Livestock on Open Range). If the operator cuts hay from land that he does not own and for which he pays no rent, include such acreage under Wild Hay Cut (col. 114) and explain under Supplemental Information on page 12. Large areas of timber land or other nonagricultural land held as a separate business and not used for pasture or grazing should not be included.

The following types of establishments and operations do not require returns on the Farm and Ranch Schedules unless there are also agricultural operations:

Canneries. Cheese factories. Creameries.

Deer parks. Fish, frog, alligator, or snake "farms." Fish hatcheries.

Game preserves. Kennels.

Kennels. Livestock dealers (except feed lots or other farming operations).

Ostrich "farms." Oyster "farms."

Parks

rarks. Riding academies with no farming operations. Shipping pens. Turpentine "farms" or turpentine "orchards." Distilleries, gins, dryers, mills, refineries, or packing plants. Establishments of 3 acres or more, even though locally known as "farms" on which there are no agricultural operations. Idle or abandoned farms which were not operated in 1944 and will not be operated in 1945

Idle or abandoned farms which were not operated in 1944 and will not be operated in 1945. Cutting or gathering of forest products with no farming operations. Landscaping, or maintaining grounds, and growing of flowers, shrubs, and ornamentals for home use only. Picking or gathering of wild nuts, wild fruits, or wild plants (medicinal, ornamental, etc.) except where the land is maintained primarily for their production. Production of maple sirup or sugar with no farming operations. Raising canaries, guinea pigs, white rats, or white mice. Stock yards and auction yards or barns. Trapping of wild animals.

One Farm Return for Each Operator .--- As a rule, one (and only one) return should be prepared for each operation. But to this

rule there is one rare exception. If a person operates two separate tracts of land as hired manager for two different owners (except for collectively developed unit farms), or one tract of land as owner (or tenant) and another as manager, a separate return should be prepared for each, as each represents a separate enterprise. Only one return should be prepared if a farm operator owns a tract of land and also rents a tract from another person.

ENUMERATOR'S RECORD AND CERTIFICATE

Enumerator's Record.—The enumerator's record on the front cover of every book must be filled out carefully. It is by means of this record that the information for the farms enumerated is properly classified as to geographic location.

If an enumerator is assigned more than one enumeration district, separate books must be used for each. Under no circumstances is the same book to be used for more than one enumeration district.

Number the books for each enumeration district in the order in which you use them.

The name of the minor civil division (M. C. D.)—known by various names in the different States, such as township, town, ward, precinct, district, beat, etc.—should be entered with any numerical identification usually employed; for example, Precinct No. 1, Hawkinsville.

Enumerator's Certificate.—When you start a book, enter the time and date you begin and when you have completed the book enter the time and date of completion and your signature. Be sure to make the checks listed opposite the Enumerator's Certificate before signing your name. These checks should be kept in mind throughout the enumeration.

GENERAL INFORMATION

Who Should Supply the Information?—The enumerator must obtain information in regard to a farm or establishment from the actual operator if possible. If unable to locate the operator, statements by members of his family, his employees, or other qualified persons may be accepted. Neighboring farmers may be able to supply the information. If obtained from other than the farm operator, note under Supplemental Information from whom obtained.

In case the land was farmed by some other person last year, the present operator should, from the stubble or other evidence, be able to give the approximate acreages and productions for the crops harvested in 1944 on this particular farm. Do not permit an operator who has recently taken possession to report the crops which he harvested in 1944 on some other farm.

Effort should be made to obtain figures from the farmer's records, if such are kept. It is imperative, however, that you secure a complete return for every farm in your district.

How to Fill Out a Schedule.—Use blue or black ink only. Never use ink of any other color or a pencil.

Write legibly.

Make your entries in the lower part of the space provided rather than in the center of the space between lines.

If a mistake is made, draw a line through the entry in error in such manner that it can still be read and rewrite the new figure within the proper space.

Do not use an eraser or ink eradicator.

Where no entries are required, leave the spaces blank; do not insert dashes, ciphers, or check marks.

Do not use ditto marks.

In reporting values enter dollars only; omit cents,

Report all numerical data in whole numbers unless a separate column is provided for fractions. Report fractions in tenths. Use the space under Supplemental Information on page 12 for

making notes.

On all doubtful points consult your supervisor.

Remember that you are enumerating the farm as of January 1, 1945, for all items except crop production, livestock products, and value of products, which are for the year 1944.

Obtain the best possible information.

Report in the units specified in the headings.

Be sure to read explanations of questions appearing at the bottom of the pages each time you ask the questions until you become thoroughly familiar with them. It is very important that the questions be interpreted according to these explanations.

Use one line (and only one) for each farm (see definition). Be sure that the entries for a particular farm are on the same line on all pages. To assist in keeping on the line, line numbers appear on both the right and left margins of each page. Each farm is to be listed in the order of visitation. When no one is at home to supply the information, the name of the operator should be obtained from a neighbor and entered in the space in which it should appear. Then when the line for the next farm is filled in, the preceding line will stand out as blank across all pages, thus serving as a reminder that here is a farm for which the information must be obtained on a repeat visit. Be sure to fill all such blank lines before turning in your book. Your enumeration must include all going farms in your district.

Order of Enumeration.—In filling out the schedule, you may find it helpful to secure reports for the various crops (cols. 49 to 204) before entering the acreages by land use (cols. 19–26). This procedure will help you in determining the acreages in the farm by use, especially land from which crops were harvested (col. 19). Before leaving a farm, be sure to make vertical and horizontal checks for each page of the schedule; that is, check to see that you have not made entries in the wrong columns or on the wrong lines and that you have not omitted entries for any inquiries which are applicable. Also make the checks listed on page 12. By making these checks, you may avoid the necessity of a return visit.

Operator Not Living On the Farm.—If a person living in a city operates a farm outside the city limits, going to the farm day by day as necessary, and he keeps livestock at his place in the city or carries on some farming operations (not merely a home garden) there, the residence should be included as part of the farm and the value included in the value of land and buildings. In such cases, the farm should be enumerated in the minor civil division where located, although the residence may be in another.

Farms with No Operator.—Infrequently a farm operated in 1944 will not have an operator at the time of the enumeration. In such cases, secure a return from the previous operator or from the owner or his representative. In column 1 write "No operator at present" and enter all other pertinent information. Report as owned or rented on basis of intentions for 1945. If it will not be operated in 1945, report on the basis of 1944 operations.

If a farm was operated in 1944, but will not be operated in 1945, fill in all information the same as you would for any other farm, except that pertaining to the operator and his household. In this case, since there will be no operator, write on the line for this farm on the first page in the columns for name and address of operator, "Will not be operated in 1945," and give, under Supplemental Information on page 12, the reason why it will not be operated. Report as owned or rented on basis of 1944 operations.

If the farm was not operated by anyone in 1944, but will be operated in 1945, there will, of course, be no crop entries for 1944, but there should be entries on pages 1 and 2 concerning the farm and the operator, and on pages 10 and 11 for livestock and poultry. On page 4 write, on the line for this farm, "Not operated in 1944, but will be in 1945."

Farms abandoned or idle in both 1944 and in 1945 are not to be enumerated on this schedule.

Farms Extending Across Boundaries of Enumeration District.—Include entire acreage of all farms whose headquarters are

within the enumeration district. The farm headquarters should be determined as follows:

- If there is only one dwelling on the farm, this dwelling is the farm headquarters, regardless of whether it is occupied or unoccupied.
 If there are two or more dwellings on the farm, and the farm operator lives on the farm headquarters is the dwelling in which the farm operator lives.
 If there are two or more dwellings on the farm, and the farm operator does not live on the farm, the farm headquarters is the dwelling of greatest value.
 If there is no dwelling on the farm, but there is a building on the farm, this building is the farm headquarters.
 If there are two or more such buildings, the farm headquarters is the building of greatest value.

- If there are two or more such buildings, the farm headquarters is the building of greatest value.
 If there are no buildings on the farm, the farm headquarters is the main farm entrance. The main farm entrance is the point where the farm operator usually turns off a public road, private road, trail, or path, on to the farm he operates.
 If a farm with no buildings is composed of two or more separate tracts of land, the main entrance to the farm is the main entrance to the tract of land of greatest value.

In enumerating farms extending into another minor civil division or county, enter on the appropriate line in the spaces provided on page 12 the name or names of the additional minor civil divisions, the county in which each is located, and the acres in each.

If the headquarters of a farm is located in another enumeration district, the entire farm is to be enumerated in that district.

It will be helpful to indicate on your map farms for which the headquarters are in an adjoining enumeration district. If you inform the enumerator in the adjoining district, or your supervisor, of such farms it will insure that all such farm lands are included in the census enumeration and that none are duplicated.

Partnerships .--- For a farm operated by two or more partners enter only one of the partners as the operator, preferably the senior partner, unless the junior partner is actually conducting the operations.

Farming Combined With Nonfarm Activities .- If manufacturing or processing is carried on primarily for the disposal of raw materials produced on the farm where the plant is located, or for putting them into a marketable form, such a plant should be included as part of the farm. If, on the other hand, the operations represent mainly custom work, or an independent enterprise, then such a plant is not to be considered a part of the farm. Report only the acreage and value of land and buildings actually used for farming purposes, and include only the products from the farming operations and their value before processing.

Institution and Corporate Farms.-Farms operated by or for institutions (schools, hospitals, prisons, reformatories, etc.) or by corporations should be recorded in the name of the person in charge of all the farming operations, even though submanagers may be employed. For such farms be sure to enter a "Yes" in column 11. Reports for such farms should include only the portions used for farming purposes. Do not include acreage and value for institutional and other nonfarm buildings (see definition of farm). In columns 27-40 the inquiries relate only to persons and dwellings connected with the farming operations. Inmates of institutions who work on the farm for pay should be classed as hired laborers; unpaid inmates should not be included. Products of the farm consumed by inmates should be considered as sold.

Agricultural Operations by Other Than the Operator of the Farm .--- On some farms, members of the operator's family or other persons living on the farm (not croppers or tenants) will grow small acreages of crops or will keep some livestock, or both. For example, a 4-H Club member may have a crop or livestock project, or a hired man may have a garden or some livestock. Include all such crop operations and livestock on the return for the farm operator.

Indian Reservations and Allotted Indian Land .--- Where land has been allotted to Indians, an individual return should be secured for each Indian, the use of whose land would bring it under the classification of a farm. The word "allotted" is to be construed as covering allotment in fee, allotment in trust, and the simple designation of a certain acreage as the place of residence or agricultural activity of an individual Indian. Also, a separate return should

be made for each Indian having no allotted land, but having livestock pastured on unallotted reservation, national forest, or public domain, if the value of the natural increase in his livestock and the value of his livestock products in 1944 amounted to \$250 or more. In the latter case, write in columns 18-26 "No land owned or leased '

Any acreage belonging to an Indian reservation that has not been allotted or assigned to Indians and that is not leased to corporations or individuals, if used for agricultural purposes, constitutes a single farm for which a return is to be secured from the Indian agent. The Indian agent is to be reported as manager and the name of the reservation is to be reported in column 3. The reservation return should include only such acreage as is usually devoted to crops, any fenced lands on which livestock is grazed, also unfenced grazing land over which reservation livestock is herded, and land occupied by farm buildings. Any vast acreage of wild land not utilized to an appreciable extent should not be included. All livestock belonging to the reservation must be reported on the reservation return.

Livestock on Open Range .--- A flock of sheep or a herd of cattle being pastured on open range or in a national forest by a person who does not own or rent any land used for that purpose should be enumerated as a farm with "None" entered in column 18. However, public lands used under a lease are to be included as a part of the farm, but land used under a grazing permit is not to be included.

Plantations.-See special instructions on page VII for enumerating multiple-unit operations (including plantations) in regions 2, 3, and 4.

Collectively Developed or Unit Farms .--- If agricultural land is being developed and sold in small tracts to nonresidents and the original tract is farmed essentially as a unit, such development should be returned as one farm in the name of the person managing it.

Citrus Groves With Various Operations Handled Under Separate Contracts .--- Citrus groves are often handled by having the various operations, such as pruning, cultivating, irrigating, spraying or dusting, harvesting, etc., performed on a contract basis. If one person performs practically all of these operations, except possibly the harvesting of the fruit, this person should be listed as the operator. If the various operations are handled separately, one person contracting to do the pruning, another the cultivating, etc., the person directing all these services is the operator. This person may be a nonresident owner or he may be a local representative of the owner.

In such cases it will often be necessary to obtain the required information from a number of different sources depending upon the local persons responsible for the various operations.

Obtain complete information from as reliable sources as possible.

Acres Owned and Acres Rented.-Acres owned and acres rented must account for all the land in the farm. Consider as owned the land which the operator or his wife holds under title, homestead law, purchase contract, or as one of the heirs or as trustee of an undivided estate.

Under Supplemental Information, on the lines provided on page 12, briefly explain any unusual entries. Comment on unusual yields, acreages, values, etc.

Land Irrigated in 1944 .--- Consider as irrigated any land which had water supplied to it by artificial means in 1944 for agricultural purposes.

For all regions enter in column 236 the total acreage of land in each farm irrigated in 1944, including both irrigated cropland and irrigated pasture.

In regions 4, 5, 6, and 7, where a check column for irrigation is carried for the individual crops, enter a check mark (\vee) in the box provided for each crop which was harvested from land irrigated in 1944. If only a part of the acreage of a crop was irri-

gated, report separately, within the same block, the acreage and production of the portion irrigated and that grown on dry land, entering the nonirrigated portion directly above the irrigated portion, bracketing the two entries as a further indication that they are for the same farm. Be sure to check the irrigated portion.

CROPS HARVESTED ON THIS FARM IN 1944

Include under the various crop questions only those acreages harvested by cutting, digging, picking, etc., and by grazing or hogging off. In reporting crops which were harvested by grazing or hogging off, include only the crops which were allowed to mature, or to approach maturity, before they were grazed or hogged off. Except for orchards, do not include crops which were complete failures. Do not include as harvested any crops used solely for soil improvement or any grown solely for pasture and utilized as such.

Omitted Column Numbers .--- In preparing the schedule, the more important crops grown in all regions were included and were assigned column numbers. However, in order to shorten the schedule for each region, questions for crops which are grown infrequently in a particular region were omitted. Whenever you find that a crop has been harvested for which there is not a specific inquiry on the schedule for your region, report such crop in columns 140-141, except for fruits, vegetables, and horticultural specialties which are to be reported in columns 191, 202, or 204, whichever is applicable.

Unit of Measure .- Frequently the unit of measure common to your locality will not be that called for on the schedule. In such cases, convert to the unit specified and, under Supplemental Information, name and describe the unit commonly used in the locality, giving its approximate cubic content or net weight and the conversion factor used. The conversion tables on pages V and VI may be helpful, in some instances, in making the conversion to the unit called for on the schedule.

Two or More Crops From Same Land.-Where two or more crops were harvested from the same land in 1944. be sure to report all crops.

(1) Succession Crops.—Where two or more crops were harvested from the same land in 1944 but were grown in succession, i. e., one crop planted and harvested, then another crop planted and harvested, the acreage should be reported under the inquiry for each crop.

(2) Interplanted Crops.—Where a row crop is planted at approxi-mately normal planting distance and some other crop is grown between or in the rows of the first crop, the acreage should be reported under the inquiry for the row crop and also under the inquiry for the interplanted crop.

crop. (3) Mixed Crops.—As noted on the schedule, where flax and wheat are grown together, one-half of the acreage is to be reported under each crop. The schedule provides for reporting other mixed grains in columns 106-107. A mixture of grains for hay should be reported in columns 110-111. Crops grown and harvested as a mixture, for which the schedule makes no provision, should be reported under the crop which predominates. A netation should be made under Supplemental Information, such as "mixed with," giving the name of the secondary crop. crop.

(4) Contour Farming.—In contour farming where different crops are alternated on different levels, the acreage should be fairly allocated among the several crops. Do not confuse with interplanting.

(5) Strip Cropping.—Allocate the acreage among the several crops as for contour farming.

LIVESTOCK, JANUARY 1, 1945, AND LIVESTOCK PRODUCTS, 1944

In the enumeration of livestock, include all animals and poultry on the farm or ranch on January 1, 1945, whether or not all are owned by the operator, but do not include any belonging to the operator and being kept on another farm or ranch. Also include livestock belonging to the farm or ranch but grazing in national forests or on open range.

In areas where livestock are grazed in national forests or on open range, secure the report from the ranch operator for all his herds or bands and not from the herder who happens to be in charge of a particular herd or band. Every effort should be made to enumerate all livestock for which the ranch headquarters are in your enumeration district. To insure complete enumeration, any information concerning the grazing of livestock in national forests or on open range in your district, when the ranch headquarters are located elsewhere, should be given to your supervisor along with the location of the headquarters, the name and address of the owner, and any other pertinent information, such as the location of the animals during the four main seasons of the year.

Livestock sold and livestock production in 1944 should be reported for the farm even though some of these items may represent operations for someone else or under some arrangement whereby the title may be held wholly or partly by other persons. For example, broilers raised "on shares" or on a "per-head basis" are to be reported for the farm on which they were produced and not for the hatchery or feed dealer for whom they were produced.

Livestock Dealers .--- Animals purchased for immediate resale and not for feeding or grazing to increase their value should not be reported under Livestock Sold Alive in 1944. Such operations are not considered "farming" and are largely duplications of sales reported for other farms. However, if the place qualifies in other respects as a farm, a report should be made of the farming operations and of the livestock on hand.

VALUE OF FARM PRODUCTS

In reporting the value of farm products sold or traded in columns 142, 193, 203, 204, 221, 227, 232, and 234, the value of vegetables for farm household use in column 194, and the value of all farm products used by households on the farm in column 235, observe the following rules:

- (1) There must be an entry of either dollars or "None" in every one of these columns for every farm.
- these columns for every farm.
 (2) "None" is to be entered for the value of farm products sold or traded whenever the farm did not produce any of the products; or, if such products were produced, none were or are to be sold or traded. "None" is to be entered for value of farm products used by farm household use, and for value of farm products used by farm households only if none of these products of the farm in 1944 were or are to be used by households on that farm.
 (3) The value-of-products questions apply to the farm and not to the farm operator. Hence, for tenants and croppers, include the value of the landlord's share. That is, any products of the farm, which were or are to be paid as rent, are to be considered as sold. However, if the landlord's share of the products was purchased by the tenant and used on the farm where produced, such products should not be considered as sold.
 (4) Since the value-of-products questions apply to the farm and not
- (4) Since the value-of-products questions apply to the farm and not to the farm operator, do not include the value of any products which were received by the farm operator as rent from land rented to others.
- (5) Report gross value of sales without deductions for expenses of any kind.
- (6) Include the value of byproducts sold or traded, such as cottonseed, straw, skimmed milk, buttermilk, hides, poultry manure, etc.
- (7) For columns 142, 193, and 203, crops harvested in 1944, which will be sold after the enumeration date, should be valued on the basis of market quotations at the time of the enumeration.
- (8) Do not include the value of crops used for seed or fed to livestock on the farm where produced.
- (9) Do not include government payments, such as soil-conservation and dairy-feed payments.
- (10) Note that the values reported in column 194 must always be included in column 235. In no other instance are any value-of-products figures to be included in more than one column.
- products figures to be included in more than one column.
 (11) The value of farm products used by households on the farm where produced (col. 235) frequently represents a considerable part of the total value of farm products. A special effort should be made to avoid underestimating the value of such consumption. Products used by farm households should be valued at local farm prices.
- (12) Products of institutional farms, consumed by inmates of the insu-tution, should be considered as sold, and the values of such prod-ucts should be reported in columns 142, 193, 203, 204, 221, 227, 232, and 234. For institutional farms, enter in columns 194 and 235 the value of products consumed by households of full-time farm employees (other than inmates) living on the farm.
- (13) Many farmers do not keep records and will not be able to answer the value-of-products questions accurately. Nevertheless, they should be able to give an approximation. The enumerator should secure an estimate in every case where exact figures are not available, and should enter any necessary explanations under Supplemental Information on page 12.

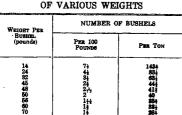
CONVERSION TABLES

Caution .- Many of the weights and ratios given are approximations and should be used only in the absence of more accurate figures. Weights per unit for many commodities vary greatly depending upon variety, season, locality, etc.; therefore, those given may not be accurate for your community and may not be in agreement with the legal requirements in your State. However, the tables and conversion factors which follow may assist in making calculations when records are not available in terms of units given on the schedule.

The paragraph numbers refer to the column (or columns) to which the conversion relates.

CROPS

EQUIVALENT BUSHELS PER CWT. AND PER TON FOR COMMODITIES OF VARIOUS WEIGHTS



CORN AND SORGHUMS

51.-Corn (bushels):

Shelled corn, 56 pounds.

Ear corn, 70 pounds, or 2 bushel baskets level or 11 heaped. Corn with husks, 6 bushel baskets level or 4 heaped.

For converting barrels to bushels, multiply by local equivalent in bushels of ear corn (not baskets).

- Corn in crib: 1 bushel of ear corn (70 pounds) occupies about 21 cubic feet. Bushels of corn in crib equal length by width by average depth by #.
- 54.—Grain Sorghums (bushel), 56 pounds. 1 ton of heads=25 bushels.
- 56.--Sorghum Hay (tons). Convert green to dry weight by dividing by 3.

SMALL GRAINS

- Grain in bin: 1 bushel of grain occupies about 11 cubic feet. Bushels of grain in a bin equal length by width by average depth by #.
- -Mixed Grains (bushels). Use weights based on approximate proportion of each grain in the mixture.
- 60.---Oats for Grain (bushels), 32 pounds.
- 63. -Barley (bushels), 48 pounds.
- 65.--Rye (bushels), 56 pounds.

67.-Flax (bushels), 56 pounds.

69, 71, 73. -Wheat (bushels), 60 pounds.

75.-Rice:

- 1 bushel weighs 45 pounds.
 - 1 barrel, 162 pounds.
 - 1 barrel, about 33 bushels.
 - 1 bag (Southern States), 162 to 200 pounds or 1 to 11 barrel.

ANNUAL LEGUMES

81.--Soybeans and Mungbeans (bushels), 60 pounds.

Dry Field and Seed Beans:

85.-Lima (dry), 1 busnel=56 pounds.

119.-Vetch Seed, 1 bushel=60 pounds.

83, 87.—Other Beans and Lentils (dry), 1 bushel=60 pounds.

90.-Cowpeas (bushels), 60 pounds.

94, 96.-Dry Field and Seed Peas, 1 bushel=60 pounds. 100 .--- Peanuts (pounds). 1 bushel of unshelled: Virginia, 22 pounds; runners, 28 pounds; and Spanish, 30 pounds.

HAY

92, 101-165.--Report tons of cured hay; 3 tons green weight equal approximately 1 ton cured hay.

CLOVER AND GRASS SEEDS

117.-Lespedeza Seed (pounds). In some States the weight is 25 pounds per bushel; in others common seed will weight 28 pounds; Kobe seed, 30 pounds; and Korean seed as high as 44 pounds.

121.-Alfalfa Seed (bushels), 60 pounds.

123 .--- Clover Seed (bushels), 60 pounds.

MISCELLANEOUS CROPS

125.---Irish Potatoes:

- 1 bushel=60 pounds.
- 1 barrel=23 bushels.
- 127.—Cotton (running square bales):
 - 2 round bales=1 square bale.
 - 1,500-pound seed cotton=approximately 1 square bale.
- -Sweetpotatoes. 1 bushel weighs about 55 pounds. 129.-
- 131.--Hops. 1 bale=about 200 pounds.

SMALL FRUITS

- 1 quart weighs about 11 pound.
- 1 gallon=4 quarts.
- 2 pints=1 quart.
- Convert crates to quarts on basis of capacity in quarts or pints.

TREE FRUITS, NUTS, AND GRAPES

154.---- Apples :

- 1 bushel weighs about 48 pounds.
- 1 western box is considered the equivalent of 1 bushel.
- 1 pound dried fruit is equivalent to about 7 pounds of fresh
- fruit.
- 156.—Cherries
 - 1 bushel, unstemmed=about 56 pounds.
 - 1 quart, unstemmed=13 pound.
 - 1 bushel, stemmed=about 64 pounds.
 - 1 quart, stemmed=about 2 pounds.
- 158.--Peaches:
 - 1 bushel=about 48 pounds.
 - 1 western crate=20 pounds.
 - 1 pound dried peaches is equivalent to about: 7 pounds fresh fruit for clings, or 61 pounds fresh fruit for freestones

- 1 bushel=about 50 pounds.
- 1 box, western=46 pounds.
- 1 crate, western $(4\frac{1}{2}$ by 16 by $16\frac{1}{3}) = 22$ pounds.
- 1 pound dried fruit is equivalent to about 5¹/₂ pounds fresh fruit.

162.---Plums and Prunes :

1 bushel=about 56 pounds.

1 box, western=20 pounds.

- 1 box, N. W. suitcase=16 pounds.
- pound dried fruit is equivalent to about 21 pounds fresh fruit for California, and 31 pounds fresh fruit for Washington and Oregon.
- 160.-Pears:

485

164.—Grapes:

- 1 bushel=about 48 pounds.
- 1 western lug box=28 pounds.
- 1 eastern 12-quart basket=18 pounds.
- 1 pound dried fruit is equivalent to about 4 pounds fresh fruit.

166.-Apricots:

- 1 bushel weighs about 48 pounds.
- 1 crate, western=22 pounds.
- 1 pound dried fruit is equivalent to about 5½ pounds fresh fruit.
- 171-184.—Citrus Fruits:

APPROXIMATE POUNDS PER UNIT

UNIT AND KIND	CALIFORNIA AND ARIZONA	TEXAS	FLORIDA	LOUISIANA	ALABAMA ANI Mississippi
Field box :					1
Satsumas			85		
Tangerines			85		
Other oranges			90		
Grapefruit			80		
Lemons					
encked box :	1		-	1	1
Satsumas	1		. 85	85	1 85
Tangerines)		85	86	+ 85
Other oranges	77	87	90	90	90
Grapefruit	65 to 68	78	80	80	80
Lemons	79				k
Jushel :					1
Satsumas	1			5\$	58
Tangerines				58	58
Other oranges				56	56
Grapefruit				50	50
Lemons			·		

UB2. Lead in Orchards (acres).—To find the number of trees or vines per acre, divide 43,560, the number of square feet in an acre, by the number of square feet occupied per tree measured as the distance from one tree to another in the row multiplied by the distance to the next parallel row.

Example:
$$\frac{43,560}{(15x10)} = \frac{43,560}{150} = 290$$

TREES OR VINES PER ACRE

(Square Planting)

PLANTING DISTANCE IN FEET	Numme Pas Acas (Square Planting)	PLANTING DISTANCE	NUMBER PER ACRE (Square Planting)
. 6	1,210	25	70
8	681	80	48
10	486	85 .	86
12	802	40	27
15	194	45	22
18	184	50	17
20	109	60	12

223-225. -Milk and Cream:

1 gallon milk=8.6 pounds.

1 hundredweight milk=11.6 gallons.

Average cream, 2 to $2\frac{1}{2}$ pounds butterfat per gallon of cream.

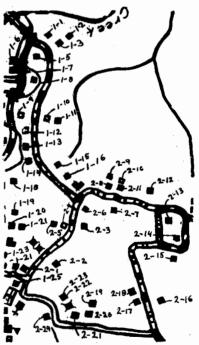
Double or whipping cream, about 3 to 3¹/₄ pounds per gallon of cream.

HLUSTRATIVE EXAMPLE OF ENUMERATOR'S MAP PROPERLY MARKED FOR IDENTIFICATION

An enlarged map (or set of maps) will be furnished each enumerator. The enumeration district will be delineated on the map. You will be expected to identify on the map every farm you enumerate. Alongside the dwelling symbol on the map, mark the book number and the line number on which is recorded the report of each farm visited. Draw a square in the proper location for each farm you may record which is not shown on the map. Mark a cross through symbols on the map which are found to represent abandoned or idle farms, or which, for any reason, do not represent a farm. There will be instances when you may enumerate more than one farm operated from a single dwelling unit. Show the book number and line number for each such report.

The illustrative example on the right represents a small section of an enumerator's map. The map has been properly marked so that enumerated farms may be identified.

A properly marked map is an important check upon the completeness of the enumeration, and is required from each enumerator.



INSTRUCTIONS FOR ENUMERATION OF MULTIPLE-UNIT OPERATIONS (INCLUDING PLANTATIONS)

Definition of Multiple-Unit Operations.—A multiple-unit operation is one In which two or more subunits are handled as a single-farm enterprise. It usually involves supervision of cropper or tenant operations and central control of such items as sale of products, work power, machinery and equipment, crop rotation, or purchase of supplies. A multiple-unit operation consists of two or more subunits, one of which must be a cropper or tenant operation under the close supervision of the multiple-unit operation. One of the subunits may consist of land worked by the operator, his family, or wage hands. Plantations should usually be reported as multiple-unit operations.

Plantations should usually be reported as multiple-unit operations. Plan of Enumeration.—For multiple-unit operations, including plantations, information is desired for the entire enterprise as a unit, also for each cropper and tenant now on the multiple unit and for the "home farm." This will permit the tabulation of multiple units as operating units as well as the tabulation of the operations of each cropper or tenant, and of the "home farm." Obtaining separate totals for the multiple unit as a whole and for each cropper, tenant, and "home farm" will also help to prevent omissions and duplications.

In regions 2, 3, and 4, which include the plantation areas, the schedule is set up to provide for this plan of enumeration. Each schedule contains 20 numbered lines and, at the bottom, 4 lettered lines. The numbered lines are to be used for enumerating farms other than multiple-unit operations, also for enumerating the subunits (each cropper, tenant, and "home farm") of multiple-unit operations. The lettered lines are to be used for enumerating the over-all operations of the multiple units.

The information is required not only for those operations which concern the miltiple-unit operator, but also for operations and items which pertain only to the individual croppers and tenants. The multiple-unit operator may have little or incomplete information concerning these operations of croppers and tenants; therefore, it will always be necessary to visit both the multipleunit operator and each cropper and tenant. Always visit the multiple-unit operator first.

Identifying Multiple-Unit Operations.—Generally no difficulty will be encountered in recognizing multiple-unit operations. Your supervisor may be able to provide you with a list of multiple-unit operators to assist you in identifying such operations in your district. However, these lists may not be complete and some of the farms represented on the lists may no longer be operated as multiple units. Therefore, 4 questions are provided on the schedule to insure that no multiple-unit operations will be overlooked. These questions appear in columns a, b, c, and d of page 1. The questions in columns a and b will determine whether or not a respondent is a multiple-unit operator, while questions in columns c and d will determine whether a tenant operation might represent part of a multiple unit. Until you have asked these questions you will not know whether to record the replies in one of the lettered lines at the bottom of the schedule, in one of the numbered lines, or whether you may need to terminate your visit and locate the multiple-unit operator before continuing with the enumeration. Therefore, these questions should be asked before making any entries on the schedule. Having determined that a respondent is a farm encentre och whether be

should be asked before making any entries on the schedule. Having determined that a respondent is a farm operator, ask whether he has any croppers or tenants (col. a). If the answer is "yes," ask whether any of these croppers are a part of a multiple-unit operation (col. b) defining such an operation. If the answers for both columns a and b are "yes," the respondent is a multiple-unit operator and you should obtain a multiple-unit report as explained in these instructions. If the answer for column a is "yes" and the answer for column b is "no," the respondent is not a multiple-unit operator. In this case obtain from him a report covering only the land which he worked either with his own labor, or with the assistance of members of his household or wage hands. Do not include in his report.

If the respondent has no croppers or tenants ("no" for col. a), ask if he rents land from others (col. c). If the answer is "no," then no multiple unit is involved and you may proceed to enumerate the farm, using a numbered line for the report. If the answer is "yes," ask if the person from whom he rents operates other farm land in the vicinity, either through his own labor, that of his family, or wage hands, or through croppers or tenants (col. d). If the answers for both columns c and d are "yes," then there is considerable possibility that a multiple-unit operation is involved. In such case, you should find out from whom the land is rented, terminate your .isit, and contact the landlord or his local representative.

Recording the Information.—In enumerating a multiple-unit operation, keep in mind that complete information is required not only for the multipleunit as a whole but also for each cropper or tenant on the multiple unit on January 1, 1945, and the "home farm." Enter in column 1, on one of the lettered lines in the lower part of the schedule, the names of the multiple-unit operator. Obtain from him the names of the croppers and tenants on the

	MULTIPLE-UN (See definition)	IT OPERATION? on, page VII)		FARM OP	ÉRATOR, JANUARY 1, 1945	FROM OR FOI	rented from or managed for others WHOM IS LAND RENTED & WHOM IS LAND MANAGED? if an institution or corporation)
Does this pers have cropper or tenants?		Does this person rent land from others?	If "Yes" in column c, does the person from whom he rents operate other farm land in the vicinity?	Name	Address (Rural roate or street, post office, and State)	Name	Address (Rural route or street, post office, and State)
	Ь	e	d	1	2	3	4
Yes or No	Yes or No	Yes or No	Yes or No				1
No		Yes	No	John Doe	R. F. D. No. 4, Lansdale, Miss.	Arthur Jones	748 1st St., Lansdale, Miss.
No		No		Eimer Johnson	R. F. D. No. 4, Lansdale, Miss.		_
· · ·							
					•		
No		Yes	Yes	Jim Smith	R. F. D. No. 3, Lansdale, Miss.	Richard Ros	R. F. D. No. 3, Lansdale, Miss.
No		Yes	Yes	Russell White	R. F. D. No. 3, Lanedale, Miss.	Richard Roe	R. F. D. No. 3, Lansdale, Miss.
No		Yes	Yes	Bert Shelby	R. F. D. No. 2, Lanedale, Miss.	Richard Roe	R. F. D. No. 3, Lansdale, Miss.
No		Yes	Yes A	John Brown	R. F. D. No. 2, Lansdale, Miss	Richard Roe	R. F. D. No. 3, Lansdale, Miss.
No		Yes	Yes	Edward Thompson	R. F. D. No. 2, Lansdale, Miss.	Richard Roe	R. F. D. No. 3, Lansdale, Miss.
No		Yes	Yes	E. J. Gray	R. F. D. No. 2, Lansdale, Miss.	Richard Roe	R. F. D. No. 3, Lansdale, Miss.
Yes	Yes	No		Richard Roe	R. F. D. No. 3, Lanedaic, Miss.		
					`		
Yes	No	Yes	No	William Smith	R. F. D. No. 2, Lansdale, Miss.	Samuel White	R. F. D. No. 1, Lansdale, Miss.
				·			
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	c				· .		<u> </u>
ļ	В						· B
4	A Yes	Yes	No	 Richard Roe	R. F. D. No. 3, Lansdale, Miss.		A

multiple unit on January 1, 1945, and list these in the upper part of the schedule, one name on each line. If any of the land in the multiple unit is not assigned croppers and tenants, consider such acreage as the "home farm" and list the name of the multiple-unit operator in the upper portion of the schedule also. You will use the "home farm" line for reporting any items not definitely assigned specific croppers or tenants, and those items which cannot be readily distributed.

When listing the cropper, tenant, and "home farm" operations for a given multiple unit, you should begin on a line immediately below one of the heavy rules (lines 1, 6, 11, and 16) even though this may mean leaving some lines blank. Also leave blank any lines below the last subunit listed (usually the "home farm") and the next heavy rule.

It is essential that the reports for all croppers and tenants of a multiple unit and the report for the "home farm" be entered on consecutive lines in order properly to identify such operations in their relation to the multiple unit of which they are a part and to facilitate adding the data to obtain or check the totals for the multiple unit as a whole.

To identify the subunits comprising a multiple unit you should bracket, to the left of the names, all the numbered lines representing the reports for a multiple-unit operation and enter, opposite the bracket, the letter corresponding to the line used for reporting the over-all operations of the multiple unit. See illustration on preceding page.

If possible, list in one book all the subunits comprising a multiple-unit operation. If too few lines are left in a book for enumerating an entire plantation, start a new book. If the multiple unit consists of more than 20 subunits, it will be necessary to use 2 or more books. When 2 or more books are required, report the over-all operations of the multiple unit in the first book only. In each book identify the plantation by carrying, opposite the bracketed names, the book number, the line designation (letter), and the word "part." The word "part" will indicate that the entries represent only a part of the subunits included in the multiple unit.

Information From Multiple-Unit Operator.—Obtain from the multiple-unit operator information for the multiple unit as a whole for all items which are of direct concern to him. He should be able to provide you with complete information for such items as total acreage, value of land and buildings, mortgage debt on land in the multiple unit which he owns, and acreage and production of principal crops.

As a general rule, for items such as crops which may be grown also by croppers or tenants on their own account, and for livestock, poultry, and machinery and equipment, obtain from the multiple-unit operator information for only those portions which are of direct concern to him. It will be necessary to visit the croppers or tenants to secure information for crops grown on the multiple unit strictly on their own account and for livestock, poultry, and machinery and equipment not provided them by the multiple-unit operator.

In recording the figures for items which require information from both the multiple-unit operator and the croppers and tenants, enter, in the lower half of the spaces provided, the figures which represent items in which the multiple-unit operator has an interest. Leave the upper half for recording the information for items in which the multiple-unit operator has no direct interest. For convenience the spaces provided for many of these items are divided by a broken rule.

For a few of the items, such as numbers of persons living in the occupied dwellings on the multiple unit and land from which crops were harvested, etc., totals for the multiple unit as a whole should not be entered at this time but should be obtained by addition after visiting the croppers and tenants.

After obtaining from the multiple-unit operator figures for the multiple unit as a whole, with the exceptions noted above, also obtain from him, for each cropper and tenant, the acreage assigned for 1945; the value of the land and buildings; the acreage and production of principal crops; livestock and machinery provided by him and definitely assigned to specific croppers or tenants; and any other items concerning which the multiple-unit operator has definite information.

In recording for each cropper or tenant the total acreage assigned and the crops harvested in 1944, it will be permissible to enter this information on the basis of the 1944 operations as outlined below:

(1) For a 1945 cropper or tenant who was on the multiple unit in 1944, you may report the land rented (col. 14), the total acreage in farm (col. 18), the land use in 1944 (cols. 19-26), and the acreages and production of crops harvested in 1944 on the basis of his 1944 operations.

(2) For each cropper or tenant who replaces a 1944 cropper or tenant on the multiple unit, you may report the above items on the basis of the 1944 tenant who was replaced.

(3) If a 1945 cropper or tenant does not replace a 1944 cropper or tenant, report these items on the basis of the land assigned in 1945. This may mean the reporting for such cropper or tenant crops which were harvested on the "home farm" in 1944.

(4) If a 1944 cropper or tenant has moved off the multiple unit, or is now a wage hand, and he has not been replaced by a new cropper or tenant, include the land assigned him in1944 and the operations thereon in the report for the "home farm."

In all cases the totals of these items, as reported for the croppers and tenants, plus those reported for the "home farm" must equal the totals reported for the multiple unit as a whole. Remember that the report for the "home farm" includes items not reported for specific croppers or tenants and may not conform exactly to what is generally considered the "home farm." In entering the information for each cropper and tenant for items for which additional information must be obtained from them, record those portions which are of direct concern to the multiple-unit operator in the lower half of the spaces provided. You will use the upper half of these spaces for recording the additional information representing operations of croppers and tenants in which the multiple-unit operator has no direct interest.

tenants in which the multiple-unit operator has no direct interest. If the cropper or tenant lives on the multiple unit, the value of the dwelling should be included with the value of the land and buildings allotted the cropper or tenant, even though the dwelling may not be on the particular plot assigned him.

Also enter figures for the "home farm." Remember that the "home farm" should include not only what is ordinarily considered as the "home farm," but all items not definitely assigned specific croppers or tenants on this schedule. In reporting the amount of mortgage debt for the "home farm," allocate, on a value basis, a proportionate share of the total mortgage.

Before leaving the multiple-unit operator, add the entries for the items reported for the croppers and tenants and the "home farm" and check the totals with the corresponding entries for the multiple unit as a whole. In checking the entries for the subunits to the total, keep in mind that the acres and value of land and buildings owned and rented as reported for each subunit should check to the sum of the acres and value of the owned and rented land for the multiple unit as a whole, although the separate columns cannot be expected to check except where all the land in the multiple unit is rented from others. Also see instructions for enumeration of value of products for multiple-unit operations.

Information From Croppers and Tenants.—Visit each cropper and tenant in order to obtain information regarding his family, crops, livestock, or other items which were not reported by the multiple-unit operator, paying particular attention to minor items which would otherwise be omitted, such as sweetpotatoes, cane patches, gardens, pigs, chickens, and the like. Report the residence of the cropper or tenant as on the farm operated if he resides on the multiple unit. As previously mentioned, the dwelling, if on the multiple unit, is to be considered a part of the cropper's or tenant's "farm," even though it may not be located on the particular tract assigned him. For the year in which the operator began to operate this farm, report the year the cropper or tenant began as cropper or tenant on this multiple unit. Report, as work off this farm, work for wages on other parts of the multiple unit.

If new croppers or tenants replace croppers or tenants who were on the multiple unit in 1944, obtain from the multiple-unit operator information for crops grown by the replaced cropper or tenant on his own account rather than depend upon the new cropper or tenant for this information.

If a cropper or tenant operates land in addition to that in the multiple unit, report such operations on a separate numbered line and not as a part of the multiple unit and explain under Supplemental Information on page 12.

Revisit Multiple-Unit Operator.—After completing the enumeration of all croppers and tenants, add the entries for the croppers, tenants, and "home farm," entering the multiple-unit totals where they have not already been entered and checking those which have been entered. Before leaving the multiple unit, revisit the multiple-unit operator so that he may review these totals with you and determine whether or not there have been any omissions or duplications. Be sure that you have obtained complete information for the multiple unit as a whole, also for each cropper, tenant, and the "home farm." There should be entries for all lines in all columns which are applicable.

applicable. Value of Farm Products.—Instructions 1 to 13, inclusive, on value of farm products should be followed in filling out the value-of-products questions for multiple-unit operations as a whole, as well as in filling out these value questions for each cropper, tenant, and "home farm" of the multiple unit. This will sometimes result, and properly so, in a report of value of products sold or traded for the multiple unit as a whole which is less than the sum of the value of products sold or traded reported for the croppers, tenants, and "home farm." This will occur if the share rent, paid by the croppers and tenants, includes feed crops, such as corn and hay, or other products which are not sold but are used elsewhere on the multiple unit. Thus, the reports for each cropper and tenant should include the value of the multiple-unit operator's share of the products (Instruction 3). In the report for the "home farm," the value of the multiple-unit operator's share of the croppers' and tenants' production should not be included (Instruction 4.) In the report for the multiple unit as a whole, the value of the multiple-unit operator's share of the croppers' and tenants' production is no to be included, if it is not sold but is used on the multiple unit where produced (Instruction 8). Enumeration of Multiple Units Extending Across Boundaries of Enumera-

Enumeration of Multiple Units Extending Across Boundaries of Enumeration Districts.—If a multiple unit lies in two or more enumeration districts the entire multiple unit (including each of its subunits) should be enumerated where the "home farm" or the multiple-unit headquarters is located. For such cross-line multiple units, be sure to report, for the multiple unit as a whole and also for each subunit, the location and acreage of land located in other minor civil divisions, using the columns provided on page 12 (see Instructions on page II, Farms Extending Across Boundaries of Enumeration Districts).

The enumerators in each district should advise their supervisor of such multiple units in order that he may work out plans whereby omissions and duplications may be prevented. Unless the enumerators of the two or more districts work in close harmony, there will be considerable danger of omitting the multiple unit or some of its subunits or of enumerating them in more than one district. Sometimes farms which are not a part of a multiple unit will be intermingled with some of the subunits of a multiple-unit operation. If the multiple unit is enumerated in another district, be sure that these farms are not overlooked.

This inquiry is conducted under authority contained in section 16 of the Act of Congress, approved June 18, 1929. During the war emergency your concuss returns are accorded confidential treatment subject to existing law.

	MUL	TIPLE-UN See defini	IIT OPE lion, pag	RATION? VII)	FARM OPERATOR,	JANUARY 1, 1945	If land is rented from or managed tor others FROM WHOM IS LAND RENTED OR FOR WHOM IS LAND MANAGED?	1
	Daes this person	Are say el Unese troppers or	Does this persen	it "Yes" in Col. c. doos the person		`	(indicate if an institution or corporation)	
	hare crappers or tenants?	lettants a part of a multiple- unit operation?	rent land , fro m ethers?	from whom the rents operate other form land in the vicinity?	WAME	ADDRESS (Rura) rauta er stroet, pest ellica and State)	ADDRESS MANJE (Raral ruets or struct, pert office and Siste)	
		ь	<u>с</u>	d	11	2	34	
1	Yes or No	Yes or No	Yes or No	Yes at No		· ·		1
2					· · ·			2
3					· · · · ·			3
4					· ·			4
5								5
6								6
7					······································			7
8			•					8
9								9
10		-						10
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	J.			d	U	2	THIS LINE FOR OFFICE USE ONLY	

D					D
C				r	C
B					B
Ā					X

stions a, b, c, and d should be asked before any as are made on the schedule. Que

Use numbered lines for enumerating farms other than multiple-unit operations and for each cropper, tenant, and "home farm" of a multiple-unit operation.

Use lettered lines for enumerating multiple-unit opera-tions as a whole.

٠.

Hanswers to both questions a and b are "Yes," a multiple-unit operation is in-volved. Enumerate the multiple unit on one of the let-tered lines and each cropper and teacht operation and the "home form" on numbered lines. See instructions, page VII, for enumerating multiple-unit operations.

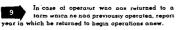
It "Yes" for column a and "No" for column b, then no multiple anit is involved. Use a numbered line for enumerating the form.

cantid If answers to both questions a and d are "Yes," there is considerable possibility that a multiple-unit operation is involved. In such case the soumerotor should with the person from whom the land is rented and from questions a and b determine if the tenants' operations are parts of a multiple unit.

If "Yes" for column c and "No" for column d, then no multiple anit is involved. Use a numbered line for enumerating the farm.

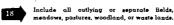
The farm operator is the person who works the farm, performing the labor himself, or diractly supervising it. When land is rested or cropped, the senant, rester, or cropper h the operator even though the owner may exercise some supervision. If the forming operations are performed by a coretaxer who meetly corrise out the instructions of his employer, report the employer as operator. However, report operator a paid manager responsible for the farming operation. If the form is operator to supervised for a corporation or institution, report as operator the superinlandent, man-ages, supervisor, or other person directly responsible for the farming operations.

State County M.C.D. -- E.D. This inquiry is conducted under authority contained in section 16 of the Act of Congress, approved June 18, 1929. During the war emergency your census returns are accorded confidential treatment subject to existing law. Book 2 Land in this farm Land in this farm LAND USE IN 1944 Yeau the operate began to OWNED BY OPERA-RENTED FROM OTHERS (The sum of Cols. 19 to 26, inclusive, must equal Col. 18) Werk off his farm by is th Baet the operator five op this farm? TOR (or by his amploye E. D Total of this farm it a managed farm) acres te farne, Jan. 1, 1945 (Cel. 12<u>+</u> (Cel. 14) segmen celor of Age of Land used only for pasture or gracing in 1944 that was plowed within past 7 years All work stock and tractor power furnished by landlord? Cropiand Idio, in sommer fallow, or in soli auptorsteet crops only in 1944 Land from Land on which <u>all</u> crops were a <u>complete</u> failure in 1944 All other Mathed a rentai (cash, share, share-cash, eiher) which crops which crops ware har vested, hay cut, or in Woodiaad not Bestured or grazed In 1944 operate this farm (centin-uously) operator In 1944 eloquz) mental Waadiand pasturadi ar grazad in 1944 Other land used only for pasture or grazing in 1944 oper-ator oper-ator land — waste land, heuse yards, barwyards, reads, dilizhes, etc. a pale Value of kind and buildings rented Acres rented for pay or profit schedu Value of Jane Est) Acres pursed and buildings awned orchards In 1944 9Ь 10Ъ 12a 17a 18a 20a 21a 5 8Ъ 11a 13a 14a 15a 16a 19a 22a 23a 24a 25a 26a 6a 7a * °' Yes of No Ycar Days Yes of No Acres Dollars feres Dollar Acres Years Yes or No Acres Acres Acres Acres Aaa Acres Acres Acru 1 1 2 2 3 3 4 4 5 5 6 6 7 7 8 8 9 9 -10 10 11 11 12 12 13 13 -14 14 15 16 16 16 17 17 18 18 19 19 20 20 19 20 15 5 6 7 8 9 10 11 12 14 16 17 24 26 MULTIPLE-UNIT OPERATIONS (see instructions on page VII): D D C C B B A X If farm is located in E. D. Segment, enter segment number shown on E. D. map. See instructions on supplemental schedule. Do not include in this farm any land now rented to or crapped by others. Land on which all crops (except orchards) 12 20 20 which do which do torps (extep) actuated disease, etc.; also acreage not harvested on arround of labor shortogs, poor stand, etc. Do not report as failure any crops which were grazed, howered off, or otherwise harvested for any purpose, or any land replanted to a crop that was harvested. 13 and 15 Report present market value. Do not report the assessed value unless it conforms to the market value. Chinese, Japanese, and other nonwhile races with



'other.

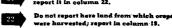
10 Report nonfarm work and work on other farms for pay. Include work in connection with filling station, garage, store, tourist comp, or other non-farm business conducted at this farm. Do not include exchange work.



Report acres in this farm from which one or 19 harvested in 1944; all land in orchards and small fruits horvested in 1946; all land in ortherids and small fruits (bourng or noubecing); und acreage in nurseries and greenhouse. Do not count sume tand twice, even though two crops wire harvested from it. Su-gestion to Enumerator: It may be helpful to fill in the information for columns 49 to 204 before proceed-ing with columns 19 to 28.

(Reduced facsimile)

Do not report here cropland pastured; report it in column 22. 21



23 and 25 Include as woodland all farm wood lots or imber tracts, natural or planted, and cut-over land with young growth which has or will have value as wood or timber. Do not report here cheper-ral and woody shrubs; report such accesse in column 24 or 26.

In reporting values enter dollars only; omit cents. In reporting value of products if none, enter "None." Do not use ditto marks. Report all numerical data in whole numbers unless a separate column is provided for fractions. Report fractions in tenths $\frac{1}{2} = \frac{1}{10}, \frac{1}{2} = \frac{1}{10}, \frac{3}{2} = \frac{1}{10}, \frac{3}{4} = \frac{1}{$

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27-28 Omit dwellings rented to others and tourist camps or institutional build-ings.

29-32 Omit inmates of institutions.

33-35 Esport number working al farm work, including form chores; ornit housework and contract construction work. Ornit suppid immetes of institutions. If partnership, report in column 34 partners other than one listed as operator.

36 Omit expenditures for machine hire and for any labor included in cost of such machine hire; and systemittures for housework and for contract construction work.

41 Or if no farm dwelling, electric distribution line within 1 mile of farm buildings? If no farm buildings, within 1 mile of main farm entrance?

farm buildings, within i mile of main farm entrance? Main farm entrance is point where operator usually tarns off public road (or off private road giving access to farm). Il main farm entronce is on all-weather road, report "O" miles; if not, give distance along highway to nearest road that is passable at all times and all seasons. Hard-surfaced roads occasional-ly snow-bound or flooded are considered "all-weather" roads.

roads. 43-14 Report only those used in the operation of the farm. Do not include trailers. If used or owned jointly, report for form where usually kept. Report track-trailer combinations (road tractor with trailer) wader motortracks, counting only number of power units.

(Reduced facsimile)

Beport present market value. If machinery is used or owned jointly, report only for farm where usually kept. Include all farm implements and farm machinery (except automobiles), such as trac-tors; trucks; tools; wagons; harnesses; dairy equipme threshing machines; combines; etc. Bo not include machinery and equipment used primarily for sen-farm purposes. Report permanently installed irrigation and drainage equipment under value of land and buildings.

16 Include any owned by hired help living on farm.

18 If mortgage covers larger acreage than reported in column 12, prorate share of mort-gage on value basis.

This inquiry is conducted under authority contained in section 16 of the Act of Congress, approved June 18, 1929. Uuring the war emergency your census returns are accorded confidential treatment subject to existing law.

	4 R4		CORN ot Include In and ka			ptian corn	SORGHUM: '' kafir, mili ne, sweet so	o, hegari, a		threshed	GRAINS		ATS	OATS tut for		ARLEY		IVE	
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Whether snapped, busked, or machine-harvested for grain.

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53-54 Either threshed or combined for feeding in the head after cutting from stalk. 1 ton heads=25 bushels grain.

57-58 Wheat and oats, wheat and barley, wheat and rye, oats and barley, acts and par, etc. Underscore or name here mixtures reported on these farms. See instructions for columns 66-67 for reporting wheat and flax mixtures.

In reporting values enter dollars only; and cents. In reporting value of products if none, enter "None." Do not use ditto marks. Report all numerical data in whole numbers unless a separate column is provided for fractions. Report fractions in tenths $\frac{1}{2} = \frac{1}{10}$, $\frac{1}{3} = \frac{1}{10}$, $\frac{1}{3} = \frac{1}{10}$, $\frac{1}{4} = \frac{1}{10}$, $\frac{1}{4} = \frac{1}{10}$, $\frac{1}{4} = \frac{1}{10}$.

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MULTIPLE-UNIT OPERATIONS (see Instructions on page VII):

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60-67 Where flax and wheat were grown to-gether, report ane-hall of the acreage under sach crop. Where flax is grown for fiber and threshed, report the acreage and the flax seed produced. Report in column 140-141 the acreage and value of fiber flax grown.

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75 Approximately 3.6 bushels=1 barrel.

78-79 Include mung beans. Report total acreage harvested for beans, hay, or sitage; hogged off or grassed. If harvested for beans, also re-port in column 81; if cut for hay, also report in columns 91-92.

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(Reduced facsimile)

91-92 Also include this acreage in column 78. 79, 88, or 89. Omit hyproduct straw (stalks and leaves) of soybeans or cowpeas which have been threshed.

97 Tatal acreage picked or threshed, used for hay, hogged off or grazed. If harvested for nuts, also report in a columns 99-100; if the sines were saved for hay, also report tans in column 101.

This inquiry is conducted under suthority contained in section 16 of the Act of Congress, approved June 18, 1929. During the war emergency your census returns are accorded confidential treatment subject to existing law.

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HAY CROPS

Report for each ...ud of hay the total production of all cuttings, counting only once acres of land on which grown. Report mixtures in the columns in which the predominating hay would be classified. Do not in-ay crops cut for silage. clude any

If seed was harvested from the same acreage from which hay was cut, report in columns 116 to 121 or 140-141, where applicable.

In reporting values enter dollars only; omit cents. In reporting value of products if none, enter "None." Do not use ditto marks. Report all numerical data in whole numbers unless a separate column is provided for fractions. Report fractions in tenths $\frac{1}{2} = \frac{1}{10}$, $\frac{1}{3} = \frac{1}{10}$, $\frac{1}{3} = \frac{1}{10}$, $\frac{1}{4} = \frac{1}{10}$, $\frac{2}{4} = \frac{1}{10}$, $\frac{1}{8} = \frac{1}{10}$, $\frac{2}{8} = \frac{1}{10}$, $\frac{2}{8} = \frac{1}{10}$.

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121 Country or thresher run.

127 If sold in seed, estimote square bales of lint. Approximately 1,500 pounds seed cotton=1 bale. Convert round bales to square (2 round bales=1 square).

138-139 Indicate the unit used for each book by placing a (γ) mark in one of the boxes at the top of column 139. Sugarcane harvested for sugar cane for sirup should be reported in tons: Sugarcane for sirup should be reported in gallons.

140-141 Some of the crops to be included are listed below with an identification number. Each arop reported should be identified by entering its number in the column headed "iden. No."

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14	en.	Iden.
Crop N	o.	Crop No.
Broomcorn	1	Sunflower seed 9
Buckwheat	2	Sweetclover seed 10
Dry field and seed peas		Sweet sorghums for
other than cowpeas.	з	sirup 11
Emmer and spelt.	4	Vetch seed 12
Popcorn	5	Velvet beans for beans, 13
Red clover seed	6	
Sudan grass seed	7	
Sugar best seed,	8	

Use numbers 14, 15, and 16 for identifying any unusual crops not listed in these instructions and for reporting such crops or so to and agric crops hogged off or grazed (except corn, sorghums, cowpeas, soybeans, and peanute) and slage crops (except corn, sorghums, cowpeas, and soybeans).

(Reduced facsimile)

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If more than one such crop for an individual farm, report the combined acreage and value in columns 140–141 and give the name, acreage, and value of each crop under Supplemental Information, page 12.

In column 141 report the actual or estimated welve of production, whether it has been or is to be sold, traded, or used on the farm.

Do not include crops covered in columns 49 to 139 or fruits, vegetables, and horticultural specialties, columns 143 to 204.

142 If none, enter "None." Include value of byproducts sold or traded, such as cottonseed and straw. For tenants and croppers include the value of the landlord's share.

a use innersors shore. Do not include value of field crops received by the form operator as resit from land rented to others. Do not include value of crops fed to livestock, used for seed, or consumed by households on farm where produced.

This inquiry is conducted under authority contained in section 16 of the Act of Congress, approved June 18, 1929. During the war emergency your census returns are accorded confidential treatmant subject to existing law.

8 R4		SMAL			AR	ESTED g acreage		1944			Repo	TREE ort nurseries in		NUTS, AN 04. Report			h basis		•		
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MULTIPLE-UNIT OPERATIONS (see instructions on page VII):

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176 From the bloom of 1943.

178 From the bloom of 1943.

180 From the bloom of 1943.

Report blueberries, boysenberries, ourrants, gouesberries, apricols, figs, lemans, limes, nectarines, Jopanese persimmons, quinces, almonds, English of Persion walbuist. Underscore or name here kinds reported on these farms.

192 Report all land in bearing ond nonbearing fruit orchards, vineyards, and planted aut trees. Do not include land planted in small fruits (berries) and nurseites.

1933 If none, enter "None." Report gross value of sales without deductions for expenses of any kind. Include small fruits as well as tree fruits, nuts, and grapes. Do not include here value of nursery products sold or traded; report in column 204. Do not include value of fruits and nuts used by households or fed to livestock on farm where produced.

194 If none, enter "None." Vegelabiles grown or this form in 1944 for consumption by operator's family and oll households on farm. Do not report Irish and wweet pointee* here; report in columns 134 and 124.

(Reduced facsimile)

This inquiry is conducted under authority contained in section 16 of the Act of Congress, approved June 18, 1929. During the war emergency your census returns are accorded confidential treatment subject to existing law.

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MULTIPLE-UNIT OPERATIONS (see instructions on page VII):

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Do not report green cowpens (crowder. hlackeyes, etc.) or dry pens here; see s 202 and 140-141. 201

Bo not report Irish and sweet pointies here; report in columns 124 and 128. Report asparagus, green lime beans, cantolours, carrois, celery, cucumbers, eagland, lettuce. dry onions sweet peppers, spinach, walermelans, etc. Underscore or name here kinds reported on these tarms...... ••••••

203 If none, enter "None." Report gross value of sales without deductions for expenses of any kind.

Do not include here value of Irish and sweat pote-tees sold or traded, or value of vegetables used by heuseholds on farm. Report the former in column 142, the latter in both columns 194 and 235.

204 If none, enter "None." Include value of sales in 1944 of --

Creps grown under glass (flowers, plants, and vegetables) and propagated mushrooms.

Nursery products (trees, shrubs, vines, ornamentals, etc.).

Flower and vegetable seeds, bulbs, and flowers and plants grown in the open.

Horses and colts of all kinds and ages, both male and female. 206

(Reduced facsimile)

207 Cattle and calves of all ages, including calves, bulls, steers, and young beifers, as well as the cows and heifers 2 years old and over reported in column 208.

Hogs and pigs of all kinds and ages, including the sows and gills reported in column 210. 209

Sows and gilts that farrowed since December 1, 1944, or to farrow before June 1, 1945. 210

211 Goats and kids of all ages.

212 Sheep and lambs of all kinds and ages, in-cluding the ewes reported in column 213.

213 De not include 1944 fail lambs.

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Mules and mule colts of all ages, both male and female. 205

In reporting values enter dollars only; omit cents. In reporting value of products if none, enter "None." Do not use ditto marks. Report all numerical data in whole numbers unless a separate column is provided for fractions. Report fractions in tenths $\frac{1}{2} = \frac{1}{3}o$, $\frac{1}{3} = \frac{1}{3}o$, $\frac{1}{4} = \frac{1}{3}o$, $\frac{1}{4} = \frac{1}{3}o$, $\frac{1}{4} = \frac{1}{3}o$.

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In reporting values enter dollars only; comit cents. In reporting value of products if none, enter "None." Do not use ditto marks. Report all numerical data in whole numbers unless a separate column is provided for fractions. Report fractions in tenths $\frac{1}{2} - \frac{1}{10}$, $\frac{1}{3} -$

12		SUPPLE	MENTAL INFORM	ATION AND CERTIFICATE	
	If any part of this farm is in another Minor Civil Division, give name of the M. C. D., also class, as lownship, town, ward, precinct, district, beat, etc.	Gire name of county in which the Minor Civil Division named in column 207 is located	How many acros of this farm are located in the Minor Civil Division named in column 2372	REMARKS Claify any unusual entities in this report by adequate explanations below. Comment on unusual crops, yields, values, acreages, location and expressible all investors, etc.;	
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	MULTIPLE-UNIT OPERATIONS (See Insulation	uuns on page VIt):			
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Make these checks before signing the adjoining certificate:

Each line should contain the entries for one farm according to the Census definition. The report for each farm must be complete. There must be entries in columns 1, 8, 11, 12 or 14, 13 or 15, 18, 41, and 42. Check each line used to make sure that you have entries of either dollars or "None" in all of the value-of-products columns (columns 142, 193, 194, 203, 204, 221, 227, 232, 234, and 235). The entry in column 18 should equal the sum of the entries in columns 19 to 26, inclusive; also the sum of columns 12 and 14. The sum of the acres in columns 49 to 204, after subtracting duplicated acreages, should approxi-mately check to the entry in column 19. If there is an entry in column 27 or 28, there should be entries in columns 37-40. Examine carefully any infrequent reports to make sure you have not made entries in the wrong column.

Examine carefully any infrequent reports to make sure you have not made entries in the wrong column. Check to see that you have obtained answers to all inquiries which are applicable in your area Check to see that both acreage and production are reported where called for. Check to see that production is reported in the units of measure called for on the schedule. Check production of each crop with the acreage harvested to see that the yield per acre is reason-able for your locality. All entries should be legible. All numerical data should be in whole numbers except where a separate column is provided for fractions. Fractions should be in tenths. All values should be reported in dollars only, not dollars and cents.

(Reduced facsimile)

ENUMERATOR'S CERTIFICATE

Enumeration of this book-

Begun by me at \dots for $a.m.$ p.m.
on the day of, 1945
Completed by me at $\dots $ $\begin{cases} a. m. \\ p. m. \end{cases}$
on the day of, 1945
(Signed), Enumerator.

[The Roman numerals refer to County tables I to VIII of the report; the Arabic numerals refer to State tables 1 to 8. These County and State tables are presented for each State. For index to page on which a specific table begins, see Contents, page IV]

A		
Acreage, farm:	Tad]	le
total	I,	1
average per farm	Ι.	1
by color of operator	Ψ.	Б
by tenure of operator	ν.	5
	ν.	5
by size of farm,	VI.	6
classes of land:		
according to use	Ι.	1
cropland harvested, by size of farm		
Age of farm operator		
Alfalfa:		
for hay	II.	2
for seed [*]		
All-weather road	-	
All-other-crop farmsVI	II.	8
Almonds [*]		
Animals:		
on farms and ranchesI	II,	3
valueI	п.	з
butcheredI	II,	3
sold aliveI	II,	3
Annual legumes, specified	II,	2
Apples.	II.	2
Apricots,		
Area, approximate land		
Automobiles on farms		

٨

В

Barley"	II,	2
Beans:		
dry field and seed, other		
snap, string, or wax (green)		
soybeans [*]	II,	2
Beets, sugar [*]	11,	2
Berries, specified	II,	2
BlackDerries and dewberries [*] Blueberries (tame and wild) [*]	II,	2
Blueberries (tame and wild) *	II,	2
Boys, see Farm population		
Boysenberries (included with Loganberries and		
youngberries) [*]	II,	2
Broilers (included with Chickens raised)	II,	3
Butter soldI	II,	3
Butterfat soldI	11,	3

С

Cabbage II,	2
Calves butchered	З
See also Cattle and calves.	
Cane, sorghum. See Sorghums.	
Cane, sugar, for sirup and/or sugar II,	-
Cash tenants V,	-
Cash wages paid for farm labor I,	1
Cattle and calves:	
on farms and ranchesIII,	З
cows and heifers 2 years old and over	3
butchered, excluding calves	3
sold aliveIII,	З
Celery II,	2
Cherries [*] II,	2
Chicken eggs producedIII,	
A	

Chickens: Ta	ble
on handIII	
raişedIII	
Chufas [*] II	
Citrus fruits, specified" II	
Clover for hay (included with Clover or timothy for hay) II	
Clover seed, red ^{**} II	
Clover or timothy (alone or mixed) for hay II	, 2
Color of operator (South only)I, V, 1	, 5
Corn:	
for all purposes II	, 2
for grain II	, 2
Corn, Egyptian (grain sorghum). See Sorghums.	
Corn, sweet [#] II	, 2
Cost of feed bought for livestock, including dairy, and	
poultry feedIII	, 3
Cotton [‡] II	. 2
Cottonseed ⁷	. 3
Cowpeas:	
for all purposes [‡] II	, 2
for hay II.	, 2
for peas II.	. 2
Cows and heifers on farms	. 3
milked	. 3
Cream sold	. 3
Crop failure	
Cropland:	, -
harvestedI, II, V, VI, 1, 2, 5,	. в
	. 1
	. 1
Croppers (separately for South only)	-
by color (South only)	
Crops.	
all crops harvested II,	
value	
land available for (see Cropland, total)	
	, 1
miscellaneous II,	
soldII, IV, 2,	, 4

D

Dairy cows. See Cows milked.	
Dairy farms	8
Dairy products:	
milk producedIII,	3
sold IV,	4
butterIII,	3
creamIII,	3
milkIII,	3
Days worked off the farm I,	1
Dewberries (included with Blackberries and dewberries) [‡] II,	2
Domestic animals. See Animals on farms.	
Dry field and seed beans (other than soy, velvet,	
mung, and horse beans) [*] II,	
Dry field and seed peas" II,	2
Durum and macaroni wheat* II,	2
Dwellings (see also Farm facilities):	
occupied I,	1
unoccupied I,	1

Eggs (chicker	n) produced	III, 3
Electricity,	dwellings lighted by	I, 1

*Certain States.

502

•

.

INDEX

	Tab:	Le
Electric power, availability of	I,	1
English or Persian walnuts*	II,	2
Ewes	III,	3

F

Facilities, specified (farm) I,	1
Failure, crop I,	1
Fallow land. See Cropland, idle or fallow. Family labor	4
Family labor I, Farm acreage. See Acreage, farm.	T
Farm dwellings. See Dwellings.	
Farm expenditures. See Cost of feed, or Wages (cash)	
paid.	
Farm facilities (specified) I,	1
See also Radio, Electricity, Telephone, Running water.	
Farm gardens II,	2
Farm implements and machinery, value of I,	
Farm income. See Value of farm products sold or used.	
Farm labor. See Labor.	
Farm machinery. See Implements and machinery, value. Farm occupancy (years on farm) I,	1
Farm operator:	-
age I,	1
colorI, V, 1,	5
residence I,	
tenureI, V, 1,	
work off farm I, years on farm I,	
Farm population:	1
persons living in occupied dwellings I,	1
under 14 years old:	
boys I,	
girls I,	1
14 years old and over: men and boys I,	1
women and girls I,	
Farm products, value. See Value of farm products.	
Farm products used by farm householdsIV, VIII, 4,	8
Farm property, value of specified. See Values.	-
Farm slaughterIII, Farm value (land and buildings). See Values.	Э
Farms, number	4
by color of operator	
by size of farm VI,	
by tenure of operator v ,	Б
by total value of farm products	
by type of farmVIII,	
producing products primarily for sale	Û
useVIII,	8
unclassified IV,	4
with no farm products sold or used IV,	
Feed, expenditures for	
Field and seed beans, dry (other than soy, velvet, horse, and mung beans)* II, Field and seed peas, dry* II,	2
Field and seed peas. dry II,	2
See also Cowpeas and Green peas.	
Field crops. See Crops.	
Filberts [*]	2
Flax, threshed [*] II, Forage (see Crops) II,	20
Forest products:	~
forest-products farmsVIII,	8
sold IV,	4
Fruit-and-nut farmsVIII,	8
Fruit orchards, land in (included with Land in fruit	•
orchards, vineyards, and planted nut trees) II, Fruits and nuts II,	6
	2
sold or traded	2
sold or tradedII, IV, 2, Fryers (included with Chickens raised)III,	2 4

Full_owners by color (South only)		
G		
Gardens, farm		
General farms		
Girls, see Farm population	-,	-
Goats and kids on farms and ranchesI	II,	3

Table

Goats and kids on larms and ranches		3
Grains. See Corn, Oats, Wheat, Mixed grains, etc.		
Grapefruit [*]	II,	2
Grapes	II,	2
Grasses—for hay:		
tame, other	II,	2
wild	II,	2
Green beans, snap, string, or wax	II,	2
Green peas (English)	II,	2

H

Hay, all kinds II, 2
Heifers (included with Cows and heifers)
Hired labor I, 1
cash wages paid I, 1
Hogs and pigs:
on farms and ranches
sows and gilts to farrowIII, 3
butcheredIII, 3
sold aliveIII, 3
Home gardens II, 2
Hops [*] II, 2
Horses and colts on farms and ranches
Horticultural-specialty farms
Horticultural specialtiesII, IV, 2, 4

I

Idle or fallow cropland	I,	1
Implements and machinery, value	I,	1
See also Automobiles, Motortrucks, Tractors.		
Improved and seedling pecans*	II,	2
Income, farm. See Value of farm products sold or used.		
Irish potatoes	II,	2

\mathbf{L}

.

.

Labor, farm:		
cash wages paid for hired labor		
persons working specified dates	I,	1
Land and buildings, value. See Values.		
Land area, approximate		
Land available for crops		
Land, by tenure under which operated	٧,	Б
Land by use	Ι,	1
Land in farms. See Acreage, farm.		
Land in fruit orchards, vineyards, and planted nut		
trees		
Land used for crops		
Legumes, specified annual		
Lemons ⁷	II,	2
Lespedeza:		
for hay*		
for seed ^{**}		
Lettuce [*]	II,	2
Lima beans, dry*		
Limes [#]		
Lint cotton [*]		
Livestock farmsVI	II,	8
Livestock, specified. See Animals.		
Livestock and livestock products		
sold or tradedIII, IV,		
valueIII, IV,	З,	4

INDEX

•	•	Tab]	le
Livestock	butchered	III,	3
Livestock	sold alive	III,	3
Loganberr	ies (included with Boysenberries and		
youngber	ries)*	II,	2

M

Macaroni, durum and (wheat) *	п.	2
Machinery, farm. See Implements and machinery.	,	~
Managed land	v,	5
Managers	v,	5
Mandarins (included with Tangerines and mandarins)*	11,	8
Men and boys, see Farm population		
Milk:		
produced	III,	3
, sold as whole milk	III,	З
Miscellaneous crops	II,	2
Mixed grains [*]	II,	2
Motortrucks on farms	I,	1
Mules and mule colts on farms and ranches	III,	З

N

Mung beans. See Soybeans.

Navy beans. See All dry field and seed beans.	
Nonfarm work I,	1
Nonwhite farm operatorsI, V, 1,	Б
Nuts, specified II,	2
fruit-and-nut farmsVIII,	8
land in (included with Land in fruit orchards,	
vineyards, and planted nut trees) II,	2
produced, value of II,	2
sold or traded (included with Fruits and nuts sold	
or traded)II, IV, 2,	4

0

Oats for grain cut and fed unthreshed threshed.	II, II,	2 2
Occupancy, farm (years on farm)		
Occupied dwellings. See dwellings.	+,	-
Off-farm work	I,	1
Operator, farm. See Farm operator.		
Oranges [*]	II,	2
Oranges, other (including satsumas, tangerines,		
etc.) [#]	II,	2
Orchard fruits	II,	2
Orchards, land in fruit (included with Land in fruit		
orchards, vineyards, and planted nut trees)	II,	2
Owned portion of farms of part owners	٧,	5
Owner-operated land	I,	1
Owners	٧,	5
by color (South only)	٧,	5

\mathbf{P}

Part owners by color (South only) Part-time work off farm	v,	5
Pasture	I,	1
Pea beans. See Soybeans. Peaches	11,	2
Peanuts: for all purposes [*]	11,	2
for nuts		
PearsPeas:		-
dry field and seed green (English) [#] Certain States.		

	Tab	
Pecans (improved and seedling) [*]		
Persian walmuts, English or [‡]	II,	2
Pigs. See H'gs and pigs.		
Pink beans. See All dry field and seed beans.*		
Pinto beans. See All dry field and seed beans.*		
Plums and prunes	II,	г
Ponies (included with Horses and colts)	111,	3
Potatoes:		
Irish	II,	2
sweet [#]		
Poultry and poultry products:		
poultry farmsVI	III,	8
sold or tradedIII, IV,	3,	4
Power line, electric, within 1/4 mile of farm		
dwelling	I,	1
Products, farm, value of:		
all farm productsIV, VIII,	4,	8
sold, traded, or used by farm householdsIV, VIII,	4,	8
for farms by total value of farm products		
sold or tradedIV, VIII,	4,	8
used by farm householdsIV, VIII,	4,	8
Property, farm, value of specified. See Values.		
Prunes (included with Plums and prunes)	II.	2

R

Radios in farm dwellings	I,	1
Raspberries (tame only) [#] I		
Red clover seed [#] I	I,	2
Rented landI, V,	-,	-
Residence of farm operator		
Rice (rough or paddy) [#] I	I,	2
Road, all-weather	Ĩ,	1
Running water in farm dwellings	I,	1
Rye I	I,	2

\mathbf{S}

Sales of livestock (sold alive)III,	3
Seed beans, dry field and (other than soy, velvet,	
horse, and mung beans) II,	
Seed peas, dry field and [‡] II,	2
Seedling pecans (included with Improved and seedling	
pecans) [*] II,	
Share-cash tenants V,	5
Share tenants V,	Б
Sheep and lambs:	
ewes kept for breedingIII,	3
on farms and ranchesIII,	3
sold aliveIII,	3
wool shorn	
Sirup (sugarcane) [‡] II,	2
Size of farms, classification of farms by VI,	6
Slaughter, farm	3
Small fruits II,	2
Small grains cut for hay II,	2
Snap, string, or wax beans II,	2
Sorghums II,	2
for all purposes, except sirup II,	2
saved for hay or dry forage* II,	2
harvested for grain II,	2
Source of income:	
farm income, by sourceIV, VIII, 4,	8
by total value of farm products	8
by type of farmVIII,	8
Sows and gilts to farrowIII,	
Soybeans [*] II,	2
Spring wheat [*] II,	2
Strawberries II,	2
String beans (included with snap, string, or wax	
beans) II,	2
Sugar beets harvested for sugar [*] II,	2

504

INDEX

Sugarcane [*] for sirup [*] for sugar or for sale to mills [*]	ττ	2
Jor sugar or for safe to mills Sugar crops: sugarcane* sugar beets*	II,	2
Summer fallow. See Cropland, idle or fallow. Sweet corn [±] Sweetpotatoes and yams [±] Swine. See Hogs and pigs.		

т

Tame hay, other	п.	2
Tangerines and mandarins [*]	11,	2
Telephones in farm dwellings		
Tenants	v,	5
Tenure of farm operator	٧,	Б
Timothy for hay (included with Clover or timothy)	II,	2
Tobacco [#]	II,	2
Tomatoes	II,	2
Tractors on farms	I,	1
Tree fruits	II,	2
Trucks, motor on farms		
Tung nuts [*]	II,	2
Turkeys raised	III,	3
Type of farm	111,	8

U

Unclassified farms	IV,	4
Unoccupied dwellings. See Dwellings	I,	1
Uses of land	I,	1

v

Valencia oranges	********	 	 II,	2
Values:				

Values.	
farms (land and buildings)I, V, VI, 1, 5,	6
by size of farm VI,	6
farm production (crops) II,	2
implements and machinery I,	1
*Certain States.	

Taluas Continued			
Values-Continued		Tabl	
livestock	••••I,	III, 1,	3
all farm products sold, traded. or used by f	arm		
households		A	•
			•
sold or traded			
used by farm households	IV, V	III, 4,	6
farms by total value of farm products		VII.	7
Vegetable farms			
Vegetables grown for home use, value of			
Vegetables harvested for sale		II,	2
Vetches:			
for seed*		TT	0
	•••••	••• 11,	<i>.</i>
for hay [*]	• • • • • • • • •	••• 11,	2
Vineyards, land in (included with Land in fruit			
orchards, vineyards, etc.)		II.	2
See also Grapes.			
Dee 1120 diapesi			
W W			
(
Wages (cash) paid for farm labor		I,	1
Walnuts (English or Persian)*			
		-	
Wax beans (included with snap, string, or wax b	eans)	••• 11,	z
Wheat threshed:			

Wheat threshed:	
any II,	2
spring [*] II,	2
durum and macaroni* II,	2
other [*] II,	2
winter [*] II,	2
White farm operators	Б
Wild hay II,	2
Winter wheat*	2
Women and girls, see Farm population I,	1
Woodland I,	
Wool shorn	
Work animals. See Horses and Mules.	Ũ
Work off farm I,	1
WOLK OIL LELDISCONSICONSI	1

Y

Yams (included with Sweetpotatoes and yams)*	II,	2
Years on farm (year of occupancy)	I,	1
Youngberries (included with Boysenberries and		
loganberries) [*]	II,	2