California:
Fresno
Imperial
Los Angeles
Orange
Riverside
San Bernardino
San Diego
Santa Barbara
Tulare
Ventura

Florida:
Brevard
De Soto
Hardee
Highlands
Hillsborough
Indian River
Lake
Manatee
Marion
Orange
Pasco
Pinellas
Polk
Sarasota
Seminole
St. Lucie
Volusia

Texas:
Cameron
Hidalgo
Willacy

In each of the three States the Crew Leaders who would later supervise the enumeration were employed to assist in preparing the lists of citrus groves under the direction of a member of the staff of the Washington office. In California the lists were prepared from the files of either the State Agricultural Statistician or the County Agricultural Commissioners. In Florida the principal source of information was the county tax assessor's records; and in Texas the lists were obtained from the local office of the U. S. D. A., Bureau of Entomology and Plant Quarantine.

For each citrus grove the following information was obtained:

Name and address of operator
Name and address of owner
Location of ranch or grove
Total acres
Acres in citrus

The list of citrus groves were sorted by enumeration districts, and placed in the enumerator's portfolios, along with special instructions for using the cards to insure completeness of coverage. The list of citrus groves was checked against the agriculture questionnaires during the checking of enumerator's work in the field processing offices.

7. In the areas indicated by the following map, enumerators were required to enter on special maps, the location of the land in each farm enumerated in order to insure complete coverage. The location of the land included in each farm was indicated in a special form by section, township, and range when the farm was enumerated. This special map, designed for plotting sections within a township, was subdivided into 16 parts, each of which was to represent 40 acres. Enumerators were required to indicate on this map the questionnaire number for each 40-acre part represented by the farms they enumerated. The special map helped the enumerator and, subsequently, the crew leader and other personnel reviewing the enumerator's work to determine whether all the land in the enumeration district had been enumerated.

8. A special supplementary questionnaire was used in 1,003 counties in the South. This questionnaire, designated the Landlord-Tenant Questionnaire, aided in the enumeration of cropper and other tenant operated farms which were parts of larger landholdings. This additional form was completed when two or more agriculture questionnaires were required for a landholding. Since this questionnaire called for the name and agricultural operations of each tenant on the landholding, the procedure enabled an enumerator to determine that all operations were reported completely and only once. The Enumerator's Record Book used in these Southern counties helped the enumerator to identify the landholdings for which this supplementary Landlord-Tenant Questionnaire was required.

9. Crew Leaders were required to check the completeness of the coverage of each Enumeration District. Prior to the starting of the enumeration, the crew leader made a list of 15 places in that part of the Enumeration District, in which it was expected that the enumerator would start his enumeration. During his first and his subsequent visits to the enumerator, the crew leader was asked to check to see that the enumerator had enumerated the places listed by the crew leader. If the enumerator had not enumerated all these places, he was given additional instructions and required to enumerate any places that he had not enumerated. When the enumerator turned in the work for a completed Enumeration District, the crew leader was required to check the work and the map of the enumerator before certifying payment for the enumerator's work.

10. The final checking on the completeness of the enumeration was performed in the 26 field processing offices, during the checking on the work of each enumerator for the purpose of approving payment to enumerators. This checking consisted of the examination of the enumerator's records to see that

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TOWNSHIP—RANGE SURVEY AREA IN WHICH FA-100 (MAP FOR CHECKING ENUMERATION)
IS TO BE USED.