

Enter number of interviews observed and number of AI's reviewed.

FA-18 U.S. DEPARTMENT OF COMMERCE BUREAU OF THE CENSUS CREW LEADER'S DAILY ACTIVITY REPORT				A. CREW LEADER LAWRENCE S. MILLER				B. DATE NOV. 6, 1954				
A report of your daily activities must be completed and forwarded to your Agriculture field office each day. List each enumerator visited in column 1. Enter the ED number in column 2; enter number of interviews observed in column 3; enter number of AI's reviewed in column 4. Review the enumerator's work for each item listed in columns 5-12; determine whether or not his work is satisfactory. Enter estimated completion date in item 13.												
FOR EACH ITEM LISTED BELOW ENTER "YES" IF ENUMERATOR'S WORK IS SATISFACTORY. ENTER "NO" IF UNSATISFACTORY AND EXPLAIN IN ITEM 14 (AND ON FORM FA-17) THE CORRECTIVE ACTION TAKEN AND THE ADDITIONAL INSTRUCTIONS GIVEN TO THE ENUMERATOR.												
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1. CHARLES C. OLIVER	22-2	2	3	YES	NO	YES	NO	NO	YES	YES		11-30
2. WILLIAM H. HOWE	21-1	2	6	NO	YES	YES	NO	YES	YES	NO		11-26
3.												
4.												
5.												
14. EXPLANATION OF "NO" ENTRIES IN COLUMNS 5 TO 12												
1. 6 - didn't understand meaning of shaded squares, reviewed all work & 8 - didn't understand how to 9 - reviewed & corrected made corrections. Enum. will return & pick up info. for Sects VIII - XIII. plot A2 numbers on map. entries on FA-3.												
2. 8 - didn't understand how to 5 - Missed listing. Instructed Enum. He will 11 - Mileage per AI seems to be excessive. Discussed more economical method of coverage. plot A2 numbers on map. list and enumerate place he missed.												
15. DESCRIBE BRIEFLY OTHER WORK PERFORMED TODAY (AND REPORT ANY NEW ASSIGNMENTS OR REASSIGNMENTS GIVING ENUMERATOR'S NAME, ED NO. AND RATE AT WHICH ASSIGNMENT IS MADE)												
16. MILES DRIVEN TODAY <u>43</u> TO DATE <u>584</u>				17. ED'S TRANSMITTED TO PROCESSING OFFICE TODAY ED NO. _____ ED NO. _____ ED NO. _____ <i>Lawrence S. Miller</i> (CREW LEADER'S SIGNATURE)								

For Cols. 5-12, enter "Yes" if work is satisfactory; "No" if work is unsatisfactory. If unsatisfactory, explain in Item 14, and on FA-17.

Enter estimated date of ED completion.

Enter mileage today and mileage to date.

Enter ED's transmitted to processing office today.

THE ENUMERATION

FIGURE 19.—Crew leader's daily activity report (Form FA-18).