

## Leaflet Guide

## AN IMPORTANT LETTER



U.S. DEPARTMENT OF COMMERCE  
Bureau of the Census  
Washington, D.C. 20233

January 1970

Dear Sir:

It is time for the 1969 Census of Agriculture, and your help in completing this vital record of America's farms and ranches is very much needed.

Nationwide censuses of agriculture, taken periodically since 1850, have provided a continuing flow of statistical information, increasingly needed by Government, business, and education.

And the rapid changes going on in agriculture today make the 1969 Census of very special importance.

Great changes are taking place in the use of farm machines, chemicals, fertilizers, and new plant varieties, and in the management of farms and ranches. These changes are having an enormous impact on farm people, running all the way from the varieties and amounts of crops and livestock you and your neighbors are producing, to the planning of Federal programs for both farm and nonfarm people.

Agriculture and its problems must be understood if our agricultural people are to prosper. Decisions that will lead to improved programs and more responsible action must be based on reliable facts. Our farms and ranches—nearly 3 million independent businesses—are scattered all across the land of America. A nationwide census of all farms and ranches is the only means of obtaining an up-to-date and accurate inventory of our agricultural resources.

Please fill out the enclosed form and mail it back to us as soon as you can, preferably not later than February 15th. Use the enclosed envelope which requires no postage.

Your report will be held in complete confidence. It can be seen only by Census employees and may be used only for statistical purposes. The law (Title 13, U.S. Code) provides that it cannot be shown to or used by anyone outside the Bureau for any purpose whatsoever.

Your help in completing this important census is most appreciated.

Sincerely,

J. Thomas Breen, Chief  
Agriculture Division

NOTE: If you write to us, please use the Census File Number shown on the address label.

## Leaflet Introduction

## FIRST, SOME GENERAL INFORMATION

- The enclosed Census report form is being used by farms and ranches throughout the entire United States. Because it is meant for use in all parts of the country, it may contain sections and inquiries which do not apply to you. Where this is the case, you can simply mark the "No" box and go on to the next section.
- If a section contains inquiries that apply to you, it may be helpful to read all the items in the section before you start to supply the information. A look at the section as a whole will show what is to be reported and where it should be written.
- You will also find that there are items within sections you may not need to read, beyond noting the subject with which they deal. For instance, item 9 in section 1 asks several questions about landlords. If you did not rent any land from others, you can skip all of the detail in item 9 and go to item 10.
- There is a possibility that you may receive more than one envelope containing a census report form for this place (a duplicate, or in your wife's name, your partner's name, etc.). If this should happen, please fill out one form only. Mark the extra form or forms with the Census File Number of the form you complete (for example, "Extra—See No. 86312 09812") and return the extras in the envelope with the completed report. There is a "File Copy" enclosed in each envelope; this is for your use and should not be returned to the Bureau of the Census.

If your wife, or a partner, runs a separate agriculture operation of her or his own, it should be reported on a separate form.

## HOW TO MARK YOUR ANSWERS

- Please put your answers only in the unshaded answer spaces. Write any explanations and comments in the shaded areas to the left of the answer spaces or in the "Remarks" space on page 12 or on a separate sheet.
- If your answer to an item is "No" or "None," please leave the answer spaces blank; except for the few places where a small answer box is provided, as for "None" in section 1. Please mark an answer of "Yes," "No," or "None" with an X in the box.
- If you do not have exact figures available, please report your best estimate. You may mark the answer "est." (for "estimated") if you wish.
- For all dollar items, we need only whole dollars, although a "cents" column is provided for those who wish to use it. If you prefer to report both dollars and cents, be sure to write the cents in the "cents" column to avoid the risk that they be mistaken for dollars. For example \$1714.45 should be reported as

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**THIS IS YOUR LEAFLET GUIDE  
Through the 1969 Census of Agriculture  
Need Help? Use These Leaflet Notes**

Do not include fractions in your answers except where called for. Where fractions are called for, report the fraction in tenths of the whole number, and enter the fraction in the "tenths" part of the answer space. Some common fractions which you can report in "tenths" are:

Report 1/8 as 1/10	3/8 as 4/10	5/8 as 6/10
1/6 as 2/10	5/6 as 8/10	
1/4 as 2/10	3/4 as 8/10	
1/3 as 3/10	2/3 as 7/10	

Example for 3½ tons of fertilizer

City	State	Tenths
		3 5

If you prefer, report to the nearest whole number; fractions are not required.

● HOW TO USE THIS LEAFLET

This leaflet is for your use; do not return it with your Census of Agriculture report. It gives answers to the questions that come up most often when the report is being prepared.

Like the form, this leaflet is being used in all parts of the United States, and it contains much information that will not apply to your place. For example, section 4 of this leaflet gives additional information about reporting irrigation water in section 4 of the report. If you did not irrigate in 1969, you should answer the first two questions and you'll not need to read the corresponding page of this leaflet.

The rest of this leaflet is information to help you, organized by sections to correspond with the sections of the census report form.

Now you will want to start filling out the report form. As you answer the items in each section, you will find substantial help in the corresponding section of this leaflet.

SECTION 1 ACREAGE IN 1969, OWNERSHIP, AND LAND VALUE

Part A

Use items 1, 2, and 3 to arrive at the acres of land for which you should complete the Census report form. Include all agricultural land with which you were associated in 1969, regardless of where the land was located. Do not include holdings of residential or commercial properties not associated with agricultural operations. Report all land in whole acres; if you had less than one acre report it as one acre.

**Places no longer operated on December 31, 1969** - If you had agricultural operations at any time during 1969, complete the report, giving information on the land you operated and your 1969 crop and livestock production and sales from that land. Normally you would not be expected to report inventories of poultry, livestock, machinery, or equipment. Please explain in the "Remarks" section on page 12 or on a separate sheet that you quit farming or ranching during 1969 and give the approximate date.

**Other changes in land operated during 1969** - If part of the land you used during 1969 was no longer in your possession on December 31, 1969, include that land and your 1969 crop and livestock operations on that land in your report. If you acquired land during 1969 for your own use but did not use it for crops or livestock that year, do not include that land in your report.

Please explain the change in acres during 1969 by making a notation in the "Remarks" section on page 12, or on a separate sheet. Statements such as the following can be used:

My report includes \_\_\_\_\_ acres I used in 1969 but which I did not have on December 31, 1969.

or

My report does not include \_\_\_\_\_ acres acquired before January 1, 1970, but not used by me in 1969.

**Item 1 Land owned** - Include all land associated with agricultural operations in 1969, whether held under title, purchase contract or mortgage, homestead law, or as heir or trustee of an undivided estate by you and/or your spouse, or by the partnerships or organizations for which you are reporting. This acreage is considered in figuring the size of "This Place" (item 4, section 1).

**Item 2 Land rented or leased from others** - If you rented land from others or worked land on a share basis in 1969, you should report this land as rented by you even though the landlord may have supplied equipment, fertilizer or other materials, and some supervision of your work. Include Federal lands rented or leased by the acre in this item, but not land used on a per-head or animal-unit basis (see "Grazing permit" on page 6).

**Item 3 Land rented or leased to others**

Include in item 3:

- Owned land rented to others for cash or a share of the crops or livestock.
- Land which you rented from others and then subleased to others in 1969.
- Land rented out for residential or other nonfarm purposes (if it was included in item 1 or 2).
- Land worked for you by someone else on a share-of-the-crop basis.

Do not include in item 3:

- Land on which you yourself had any crops or livestock during 1969, even though it was rented to others for part of the year.

In the remaining sections of the questionnaire, do not report any crops or livestock on land reported in item 3 as rented or leased to others.

**Item 4 Acres in this place** - This is the sum of the land you owned in 1969 plus the land you rented from others, minus the land you rented to others. It is very important that you report this figure correctly since the remainder of the form applies only to the resulting net figure - the "Acres in this place." That is, your report should cover only the operations on "Acres in this place," as reported in item 4.

- Item 10** **Grazing permit** - In some States, government lands are used for grazing livestock under permit or special license, payment being made on a per-head or animal-unit basis. This land should **not** be included as part of item 2, "Land rented or leased," or item 4, "Acres in this place." Report it only in item 10. But if any of your livestock were located on such land in 1969, they should be included in your report.

**SECTION 1 SHOULD YOU COMPLETE THE REST OF THIS FORM?**

**PART C** YES, if at any time during 1969 there were on this place:

- Any livestock or poultry or their products.
- Any corn, sorghums, small grains, hay, cotton, tobacco, soybeans, peanuts, potatoes, or sugar crops.
- Any vegetables, melons, or berries grown for sale.
- A combined total of 20 or more fruit trees (including citrus), nut trees, and grapevines.
- Any nursery or greenhouse products, mushrooms, or sod.
- Any other crops.
- Any other agricultural products - horses, fur-bearing animals in captivity, bees, honey, maple products, naval stores, Christmas trees or timber for sale, etc.

NO, if -

- You reported an acreage in section 1, item 4, but had no agricultural operations in 1969, on that land, or
- All your land was operated by a renter or sharecropper and hence the entry in section 1, item 4 is "0."

In either case, you should:

1. Skip to page 12 and complete section 39.
2. Explain briefly in the "Remarks" space. For example, "All land rented out;" "Sold farm in 1968;" "House lot only—no crops or livestock."
3. Mail the form in the return envelope provided.

**SECTION 2** For item 2 of this section we need the name of the geographic area or political subdivision (within the county or parish) where your principal agricultural operations are located. Some examples of the type of area or subdivision we mean are shown on the report form; some other term may be used in your State such as:

Borough	Militia district
City	National park
Civil district	Patent
Civil township	Plantation
Election precinct	Purchase
Grant	School district
Indian reservation	Surplus
Judicial township	Town
Justice precinct	Tract
Location	Unorganized township
Magisterial district	

**SECTION 3 LAND USE IN 1969**

These land-use items apply only to the land you reported as "Acres in this place" in section 1, item 4. If part of your land was used for more than one purpose in 1969, report such land only on the line for the **first** item which fits one of the purposes, and **not** on the line for the second purpose. *For example*, if you harvested a grain crop and later let cattle graze on the stubble, report the land as harvested cropland, but **not** as cropland used only for pasture or grazing. Please report in whole acres.

**Item 1a** **Cropland harvested** - This includes acreage from which you cut either wild or tame hay, land in greenhouses, nurseries, or sod, and land in orchards, groves, and vineyards (both bearing and nonbearing) unless the trees or plantings have been abandoned.

**Item 1b** **Pastureland** - Cropland from which you did not take a crop or cut hay in 1969, but which you used for pasture is to be reported in item 1b. Woodland in which livestock were allowed to graze in 1969 is to be reported as woodland pastured in item 2a.

Report in item 3 land (other than cropland or woodland) that could be used as pastureland or rangeland, whether or not livestock actually grazed on it in 1969.

**Item 1d** **Crop failure** - If all of a crop failed (except fruit or nuts in an orchard, grove, or vineyard being maintained for production) and you did not harvest any other crop from this land, and did not pasture or graze it, report the acres in item 1d "crop failure." *If only part of the acreage of a crop was harvested, be sure to report only the harvested acreage in item 1a of section 3 and for the appropriate crop in sections 8 through 23.*

**Item 1e** **Cultivated summer fallow** - Report as fallow all cropland that was plowed and cultivated or on which the growth of weeds was controlled through the use of herbicides, but which was left unseeded for 1969 harvest for the purpose of conserving moisture. Include such cropland as cultivated summer fallow even if during 1969 it was planted to wheat for harvest in 1970.

**SECTION 4 IRRIGATION**

**Item 4** **Source of water in 1969** - Most irrigators will have received water from only one source. If this is true in your case, enter 100 percent on the proper line. If you obtained water from two of the three sources, an approximate figure for each source is acceptable, for example, 30 percent, 70 percent, etc. One way of making such an estimate is to figure your acreage irrigated from each source as a percent. *For example*, 20% of the cropland harvested irrigated from your own well; 80% of the cropland harvested irrigated with water from a water supply organization.

**Item 5** **Estimated quantity of water used in 1969** - If you can estimate the total quantity of irrigation water used by any one of the methods shown, report only by that method - in item a, b, or c. If it is easier for you to estimate part of the water used by one method and part by another, use the lines which apply.

**Acre-feet** - Many irrigation districts measure water in **acre-feet** and the amount used is shown in acre-feet on their bills. Where you are not billed for water in this manner, you may prefer to give the depth applied in inches during the full season and the acres covered, as called for in item 5c. We will compute the acre-feet from this information. (Item 5 discussion continued on next page.)

## Leaflet Guide—Continued

**Gallons** - Estimates in gallons must usually be figured if you have your own pump. If you know the rate of flow through your pump, use that. Otherwise, use the manufacturer's rated capacity for the pump. This is given in gallons per minute.

To make an estimate of gallons for the season, you can substitute in the following example, the rated capacity of your pump, the approximate number of hours you pumped per day, and the estimated number of days the pump operated during the year.

### EXAMPLE

- Step 1. Compute gallons per hour - 100 gallons per minute times 60=  
6,000 gallons per hour
- Step 2. Compute gallons per day - 20 hours pumped times 6,000=  
120,000 gallons per day
- Step 3. Compute gallons per season - 96 days pump operated times 120,000=  
11,520,000 gallons per year
- Step 4. Enter 11,520,000 for item 5b.

When a sprinkler system is used, it may be simpler to estimate depth of water applied during the season in inches and report acres covered.

**Other methods of reporting total quantity** - In some areas miners inches are used to measure water use. In other areas cubic feet per second (second feet) are a common measure of flow. If you use either of these measures, please report this information in the "Remarks" section at the end of the form, or on a separate sheet, rather than in item 5. If you report in either miners inches or cubic feet per second, please don't forget to report also how many hours or days water was delivered at the given rate.

If you are not able to report the actual amount or an estimate of the water quantity, please give as many facts as you can in the "Remarks" section (page 12) or on an attached sheet of paper. Following are examples of helpful items: number of wells, their depth, diameter and measured rate of flow; allowable diversion rate from streams; capacity of pump or diameter of pump outlet; days operated per season or number of times irrigated; whether land is irrigated before planting; and so on.

### SECTION 5 ARTIFICIAL DRAINAGE

Acres reported in this section should be your estimate of the amount of land on this place in 1969 which was benefited to some extent by artificial drainage facilities. Even though your whole place may be in a drainage district, report only that part which is artificially drained. Acres drained by more than one system should be reported only once, for the most important one. However, if different parts of this place had different types of drainage systems, you will have entries in more than one item.

### SECTIONS 8-23 CROPS HARVESTED IN 1969—GENERAL INFORMATION

**How and where to report** - You will find it easier to report your crops if you glance through pages 3 to 8 of the reporting form and read the paragraphs on pages 9 to 11 of this leaflet, before you begin to fill in your answers.

### CROPS, GENERAL—Continued

Report in each section only the crops called for there. For example, field corn is to be reported in section 8, wheat in section 10, Irish potatoes in section 13, and vegetables for sale in section 21. Section 23 is the place to report any crop not asked for in sections 8-22.

Do not include in your report any crops on land that in 1969 was rented or leased to others or worked on shares by others. Your report should cover only the crops on the "acres in this place," as reported in item 4 of section 1. The next 6 pages of this leaflet contain general information about the reporting of crops, and a discussion of some special crop reporting problems. Table 1, at the end of this leaflet provides a listing of conversion factors for the crops most commonly grown.

### ● HOW TO REPORT CROPS HARVESTED - AN EXAMPLE

A farmer planted 100 acres of field corn. He irrigated 20 acres and cut them for silage; he estimated the production at 200 tons. Using a corn head on his combine, he harvested 80 acres, getting 7,000 bushels of shelled corn. He turned his cattle into the 100 acres after the harvest and let them graze. All 100 acres were fertilized, using 7 8/10 tons of dry fertilizer.

His entries on the Census report are shown in the following illustration.

Section 8 - Was any FIELD CORN harvested for any purpose from this place in 1969?

Yes - Complete this section

No - Go to Section 9

Acres harvested	Quantity harvested		Acres irrigated
	Bushels	Hundredweight	
80	7,000		
20	200		20
	Tons green weight		
4. Commercial fertilizer used on field corn			
Acres fertilized	Fertilizer used		
	Whole tons	Tenths	Liquid or gas
100	7	8/10	

- a. Item 1 calls for grain or seed, so he entered 80 in the "Acres harvested" column and 7,000 in the bushels space in the "Quantity harvested" column. The 80 acres for grain were not irrigated so he made no entry in the "Acres irrigated" column.
- b. For item 2, Corn for silage, he entered 20 acres harvested, 200 tons quantity harvested, and 20 acres irrigated.
- c. Since letting the cattle graze was a secondary use of land already harvested, he did not make any entry in item 3.
- d. In item 4, he entered 100 for "Acres fertilized," entered 7 for whole tons, and 8 for tenths in the "Dry" space.

**CROPS, GENERAL** • **COMMERCIAL FERTILIZER****Continued**

For each crop, report the number of acres fertilized in 1969, and report the total tons and tenths of tons used in all applications. Report the total weight of the fertilizer, including filler. Report anhydrous ammonia in the "Liquid or gas" column.

If you bought fertilizer on an analysis basis and do not know the total tons used, the following example will show you how to estimate the total tons of fertilizer.

*Example 1:* A farmer fertilized 70 acres of corn at the rate of 100 pounds of N (nitrogen) per acre and used an analysis of 33-0-0, as recommended by the fertilizer dealer.

To find the total tons of fertilizer used including filler:

1. Divide the 100 pounds of nitrogen by the percent of nitrogen in the analysis, in this case 33, to get the total pounds of fertilizer per acre.
2. Multiply the pounds per acre (obtained in step 1) by 70 acres to get total pounds of fertilizer used.
3. Convert pounds to tons by dividing by 2,000.

$$(1) \frac{100 \text{ (pounds of N)}}{.33 \text{ (\% of N in analysis)}} = \frac{10,000}{33} = 303 \text{ (lbs. per acre)}$$

$$(2) 303 \times 70 \text{ (acres)} = 21,210 \text{ pounds.}$$

$$(3) 21,210 \div 2,000 = 10 \frac{6}{10} \text{ tons.}$$

If you don't know the percent analysis of nitrogen, but do know the phosphorus ( $P_2O_5$ ) or potash ( $K_2O$ ), work the estimate in the same way as when nitrogen is the known factor.

If you know how much fertilizer was applied per acre, but don't know the total tons, use the method in this example.

*Example 2:* Sixty-five acres of corn were fertilized with 150 pounds of fertilizer per acre.

To find the total tons of fertilizer used, multiply the 65 acres fertilized times the 150 pounds of fertilizer used per acre. This gives the total pounds of fertilizer used. Then divide by 2,000 to get the total tons.

- a. Multiply 65 acres fertilized by 150 pounds of fertilizer per acre to get 9,750.
- b. Divide 9,750 total pounds of fertilizer by 2,000 to get 4.875.
- c. Enter 4 9/10 tons.

• **TWO OR MORE CROPS HARVESTED FROM THE SAME LAND**

*Example 1.* A farmer had a 20-acre field:

- a. He harvested oats from the 20 acres in 1969.
- b. He then planted the 20 acres in soybeans and harvested them during the same year.

He should report:

1. The 20 acres of oats in section 10, item 4.
2. The 20 acres of soybeans in section 11, item 1.

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**CROPS, GENERAL—**  
**Continued**

In such a case the acres of crops harvested may be greater than the acres of land reported in item 1a of section 3 (land use).

*Example 2:* A 10-acre field of red clover was cut for hay in 1969.

The same 10 acres was later harvested for seed.

1. Ten acres for hay should be reported in section 14, item 2.
2. Ten acres for seed should be reported in section 15, item 1.

• **INTERPLANTED CROPS AND "SKIP-ROW" PLANTING**

If you grew two crops in alternate strips in the same field at the same time, report for each crop the part of the field used for that crop.

*Example 1:* If a 40-acre tract of land was planted in cotton and soybeans, with two rows of cotton followed by an area of the same width planted in soybeans for beans, 20 acres should be reported for beans in section 11, item 1, and 20 acres should be reported for cotton in section 12, item 1.

*Example 2:* If you planted "skip" rows in soil-improvement crops, report the harvested portion of the field in the proper crop item and in section 3, item 1a, and the soil-improvement acreage in section 3, item 1c.

*Example 3:* If you left "skip" rows idle, report the harvested portion of the acres in the proper crop item and in section 3, item 1a, and the idle acres in section 3, item 1f.

• **CROPS HARVESTED IN ORCHARDS**

If approximately 4 acres of tomatoes were grown among the trees in a 10-acre apple orchard, you'd still report all 10 acres as orchard acres in section 16, item 1, and also as apple acreage in section 17, item 1. Report the 4 acres of tomatoes in section 21, item 1.

• **REPORTING UNIT FOR QUANTITY HARVESTED**

The units of measure given on the report form for quantity of each crop harvested are, in general, those most commonly used throughout the country. For corn, grain sorghums, rice, grapes, prunes, and figs, a choice of two or more units is provided.

If you happen to use in your records a unit different from what is printed on the form, please convert your figure on quantity harvested, to the unit shown. For your convenience, we have printed table 1 at the end of this leaflet, showing approximate weight per unit for the crops most frequently reported. Use these if you do not have more accurate information available.

Now you will want to start filling out the crops sections of the report form, referring to this leaflet, if necessary.

**SECTION**  
**14****HAY AND SILAGE HARVESTED FROM THE SAME LAND**

If you made one cutting of alfalfa for hay and another cutting for green feed, report the acres for the alfalfa cut for hay in item 1 of section 14, and report the acres again for hay crops cut and fed green in item 9 of the same section.

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Leaflet Guide—Continued

**SECTION 15** FIELD SEEDS

The acres of land harvested for field seeds often will have been reported in section 14 because hay also was cut from the same land. If you fertilized the fields for the general purpose of getting better production of both hay and seed, report the "acres fertilized" and the quantity of fertilizer used only in section 14, item 10. But if you applied fertilizer especially for the benefit of the seed crop, report in item 9 of section 15 the "acres fertilized" and the weight (in tons) of fertilizer applied for the seed crop.

Item 9

**SECTIONS 16-19, GENERAL** ORCHARDS - FRUIT TREES, NUT TREES, AND GRAPEVINES

In counting the combined total of trees and vines, include those for home use as well as those maintained for sale of the production.

Include land in trees that, because of weather damage, did not bear in 1969. Also include orchard and grove acreage from which the crop was not harvested because of unsatisfactory prices, labor shortage, etc. Do not include acres in trees or vines that have been abandoned.

If fruit and nut trees were planted in borders or were interplanted among other crops, estimate the orchard acreage by dividing the total number of such trees by the usual number of such trees per acre in your locality.

When you need to estimate the acres in fruit and nut trees, first find the planting distance between trees, then divide the total number of trees by the number per acre that corresponds with the planting distance, as given in the following table. The result represents the approximate acreage. *For example*, 700 trees planted 25 feet x 25 feet apart, (70 trees per acre) would represent 10 acres.

Number of fruit and nut trees per acre			
Planting distance (feet)	Number per acre	Planting distance (feet)	Number per acre
8 x 8	680	22 x 24	82
8 x 10	545	24 x 24	75
8 x 12	454	25 x 25	70
9 x 9	538	26 x 26	64
10 x 10	436	27 x 27	60
10 x 12	363	28 x 28	56
12 x 12	302	28 x 30	52
12 x 14	259	30 x 30	48
14 x 14	222	32 x 32	43
15 x 15	194	35 x 35	35
16 x 16	170	36 x 36	34
18 x 18	134	40 x 40	27
18 x 20	121	40 x 45	24
18 x 22	110	45 x 45	22
20 x 20	109	45 x 50	19
20 x 22	99	50 x 50	17
20 x 24	91	55 x 50	16
22 x 22	90	60 x 60	12

**SECTION 17** NONCITRUS FRUIT TREES OR GRAPEVINES

Item 8

Avocados - In California, report the quantity harvested between October 1, 1968, and September 30, 1969. In Florida, report the quantity harvested or to be harvested between July 1, 1969, and February 28, 1970.

Items 10 and 11

Grapes - Report raisin grapes on either a fresh-weight or dry-weight basis, according to how you sold them. If you sold raisin grapes by both methods, please convert to one basis. One pound of raisins usually equals about 4 3/10 pounds of fresh grapes. Report all other grapes on a fresh-weight basis.

Please separate the European type grapes among items 11a, 11b, and 11c of section 17 on the basis of variety and **not** on the basis of use. Some of the common varieties are as follows:

- 11a. Raisin varieties - Black Corinth, Muscat, Sultana, and Thompson Seedless.
- 11b. Table varieties - Emperor, Malaga, Red Malaga, Ribier, and Tokay.
- 11c. Wine varieties - Alicante Bouschet, Carignane, Grenache, Mission, Palomino, Petite Sirah, and Zinfandel.

Item 15

Olives - In California and Arizona, report the quantity harvested or to be harvested from the bloom of 1969 for the 1969-70 harvest season - September 15, 1969, to about February 28, 1970. In all other States report the total 1969 crop.

**SECTION 19** NUT TREES

Item 4

Pecans - Improved pecans refer to pecan trees that have been budded, grafted or top worked. Consider all other pecan trees as wild or seedling, whether grown in orchards, pastures, etc.

Item 6

For quantity of tung nuts harvested, report pounds in the husk. For all other tree nuts, report quantity in the shell.

Item 7

Report planted black walnuts in item 7. Do not report wild black walnuts.

**SECTION 21** VEGETABLES, SWEET CORN, OR MELONS

Report vegetable crops harvested in the calendar year 1969 for all States except Florida. For Florida, report any vegetable crops that were harvested between October 1, 1968, and September 30, 1969.

Report the entire acreage of each vegetable crop harvested. For example, if you harvested three acres of radishes from a field in 1969, then replanted the field to radishes and harvested the three acres again, report 6 acres harvested in section 21, item 15, No. 350. (If crops are grown, such as radishes, which are included in the "Other vegetable crops" list, below item 15 in section 21, write the name of the crop and the code number (Radishes....350) in the spaces provided in item 15.) If each crop of radishes was fertilized, report only 3 acres fertilized but report the total tons of all fertilizer used.

**SECTION 22 NURSERY OR GREENHOUSE PRODUCTS GROWN FOR SALE**

**Item 6** **Mushrooms** - Report the square feet of bed space used in 1969, multiplied by the number of times it was harvested. Do not report the total floor space of the building or other area where the mushrooms were grown. *For example*, if you harvested two crops of mushrooms from an area of 20,000 square feet of bed space, report 40,000 square feet of area used.

**SECTION 23 OTHER CROPS**

In addition to the crops named in this section, also use section 23 to report any crops harvested that have not been accounted for in sections 8-22.

**Sugarcane** - The sugarcane growing season differs in each of the three growing areas in the United States. Report acres harvested (or to be harvested) during the current cutting season, as follows:

In Florida, November 1969 through April 1970.

In Louisiana, October 1969 through December 1969.

In Hawaii, October 1, 1968, through September 30, 1969.

In Florida and Louisiana, report acres of sugarcane planted for harvest later than the current cutting season, as cropland idle, in section 3, item 1f. For Hawaii, special provision is made on the form for reporting sugarcane planted for future harvest.

**SECTION 24 FOREST PRODUCTS SOLD**

Report here, all forest products sold from this place in 1969, regardless of who made the sales. For example, sales made by the landlord should be included.

**SECTIONS 25-29, GENERAL POULTRY, CATTLE, HOGS, SHEEP, OTHER LIVESTOCK**

These items deal with the livestock and poultry on this place or sold from this place in 1969, regardless of ownership. If livestock or poultry were fed on this place on a contract or on a custom basis, report them as sold if they were taken from this place in 1969. Animals or poultry owned by you that were not on this place at any time in 1969 because they were fed for you by someone else, such as in a feedlot or poultryhouse, are **not** to be included in this report; they should be accounted for on the agriculture census report for the feedlot, poultryhouse, etc.

Count as being on this place, animals that were owned by you or kept by you for others, but which on December 31, 1969, were on land used on a permit basis (national forestland; grazing district land; or rangeland administered by the Bureau of Land Management). See "Grazing permit," page 6 of this leaflet.

Do **not** include in your report any livestock or poultry on land that in 1969 was rented or leased to others. Your report should cover only the livestock and poultry on the "Acres in This Place" as reported in item 4 of section 1.

**SECTION 25 CHICKENS, TURKEYS, OTHER POULTRY**

For each item, report the number on this place December 31, 1969, no matter who owned them, and the number of poultry sold from this place, or taken from this place during 1969, including those raised or fed under a contract. Do **not** include any sales of baby chicks or poults.

**Item 1a** **Hens and pullets of laying age** - Include hens in molt with the other hens and pullets of laying age. In the "sold" column include any old or cull hens sold during 1969.

**Item 3b** **Other turkeys** - In the "sold" column, report turkeys sold for slaughter and those that were brooded and then moved to another place for further feeding.

**SECTION 26 CATTLE AND CALVES**

**Item 2** **Milk cows** - Include cows of any breed milked for home use or for sale.

**Item 4** In the "Total number sold" answer spaces, include the cattle and calves sold for a landlord or given to a landlord or others in trade or in payment for goods and services. Include animals fed on this place under contract or on a custom basis if they were taken from this place in 1969. Do **not** include animals bought and resold within 30 days. Such transactions are considered to be "dealer" purchases and sales.

In the "Number fattened ..." answer spaces, report the number of head that were sold for slaughter after being fattened in the manner described, provided they were expected to produce carcasses that would grade "USDA Good" or better. Do **not** report in this column veal calves which were fattened primarily on milk, or dairy cows fed only the usual dairy ration before being sold; do **not** include cattle or calves that have been fed grain or concentrates and sold for further feeding.

**SECTION 27** **Hogs and pigs used or to be used for breeding** - Include bred sows and bred gilts, other sows and gilts intended for breeding, and boars and young males to be used for breeding.

**Item 3** **Hogs and pigs sold from this place in 1969** - Include all pigs born on this place that were sold for slaughter or taken from this place for further feeding.

**SECTION 30 CONTRACT OR BINDING AGREEMENT**

Many farm products are produced under a contract or binding agreement made between the producer and the person who buys or uses the farm product. These contracts or agreements usually specify the kind and amount of the farm product to be produced, where or to whom it is to be delivered, what price the producer is to be paid or how the price is to be determined. The contracts may specify the variety of crop or breed of animal or poultry to be produced, and may provide for services such as spraying, dusting, fertilizing, harvesting, packing, and selling. The contractor may supply seed, fertilizer, or feed. He may also provide financing and a field man to give advice and to inspect the product while it is being produced. Include contracts for the growing of heifers for dairy farms, contracts involving cow pools, milking pools, and cow-leasing agreements.

In this section, include under the "Co-op" item, production contracts with a cooperative processor. Do **not** include contracts made by you to have someone else provide a service to you or grow or produce something for you.

Report sales contracts or agreements providing just for the marketing or sale of a product, such as milk, as "Marketing or sales contracts or agreements." Also report under this same heading, marketing contracts and agreements with marketing associations and cooperatives. Usually very few or no services or supplies are provided by the buyer of the farm product under a sales contract or agreement.

Leaflet Guide—Continued

If the sales contract or agreement provides also for supplying or furnishing feed, seed, labor or equipment, report it as a production contract.

Do not report contracts or agreements which do not provide specifically for the production or marketing of agricultural products. Some examples of agreements or contracts not to be reported here are:

Rental of land	Hauling
Purchase of feed, fertilizer or other farm supplies	Labor wage agreements and financing of farm operations
Government program agreements	Agricultural services
Customwork	Farm machinery rentals

**SECTION 31 MACHINERY AND EQUIPMENT**

The items in this section refer to machinery and equipment kept on this place and used for the farm business in 1968 or 1969, regardless of ownership.

Item 12 Item 12 refers to the market value of all machinery and equipment, not just the items listed on the report form. The value you report should be your estimate of how much the machinery and equipment would sell for in its present condition - not the replacement cost or the depreciated value.

**SECTION 32 HIRED WORKERS**

Do not include workers who did only construction work or other work not related to the production of crops or livestock. Do not include employees of a labor contractor, cooperative, processor, or dealer who performed contract work on this place. Report all other hired workers, including members of your family if they were paid wages, who did farm or ranch work on this place. Report each person only once even though he may have worked several different times during the year.

**SECTION 33 INSECTICIDES, HERBICIDES, FUNGICIDES, OTHER PESTICIDES, LIME AND OTHER CHEMICALS**

For each item report only once the total acres treated, but give the total cost of materials used in all treatments. If you used a dual purpose chemical, report the total acres treated for each item (insect, disease, etc.), and divide the cost of materials between the items. If the same acreage was treated separately for two purposes, give acres and cost of materials for each item. For example, if cotton was treated for insects and then treated for defoliation, the acres and material cost for insect treatment would be reported under item 2b and the acres and material cost for defoliation would be reported in item 3.

Do not include the cost of chemically treated seed or the cost of chemicals used by you to treat seed prior to planting.

**SECTION 34 PRODUCTION EXPENSES**

Include expenses paid by you and by anyone else for the production of crops, poultry, livestock, and other agricultural products on this place. Please give estimates if you do not know the exact figures. For example, if you grew broilers or fed cattle for others, include in the production expenses, item 1, your best estimate of the value of the baby chicks or cattle at the time they were brought to this place. Also include, in item 2, the value and amount of all feed purchased by you or someone else for use on this place.

Do not include expenses (or sales) related to nonfarm activities (trading and speculation, or livestock dealer activities).

Item 1 **Livestock and poultry** - Report the total amount spent by you and by your landlord or by others for all livestock and poultry bought during 1969 for production, including feeding, on this place. For livestock or poultry grown under contract or fed on a custom basis on this place, include your estimate of their value at the time they came on this place.

Do not include the purchase cost of livestock or poultry bought and then resold within 30 days.

Item 2 **Feed** - Report the cost of all feed for livestock and poultry during 1969. When feed was supplied by others, as in broiler contracts, estimate the cost of the feed used on this place. Do not include the cost of feed for livestock fed off this place, but do include the cost of feed fed to cattle or sheep while they are on "permit" grazing land (see "Grazing permit," on page 6 of this leaflet).

Item 2a **Commercially mixed formula feeds** - Include all complete feeds, concentrates, feed additive supplements, base mixes and premixes fed in 1969. Include your best estimate of tons and value of feed furnished by others for livestock and poultry that were grown or fed on this place for others under contract.

Item 10 **All other production expenses**

- Include—
- Purchase of irrigation water
  - Costs of operating and maintaining irrigation systems
  - Farm electricity
  - Veterinary services and medicine
  - Hauling and other marketing charges
  - Farm supplies
  - Farm taxes
  - Interest on farm debts
  - All other farm-related expenditures

- Do not include—
- Value of the landlord's share of crops or livestock produced on this place
  - Purchase of long-term assets, such as tractors and machinery, land, or new buildings
  - Expenditures for construction of major improvements, such as drainage canals, irrigation systems, etc.
  - Income taxes
  - Interest on nonfarm loans



**SECTION 35 MARKET VALUE OF AGRICULTURAL PRODUCTS SOLD**

These questions are asked to obtain a measure of the agricultural productivity of your county, State, and the entire United States. Information given in this report will be combined with that for other farms in your county and **only totals** will be published. By Federal law, the information you give in this report is confidential. Your report is to be used for statistical purposes only, and cannot be revealed to anyone who is not a Census employee. Census employees are under oath (with penalty for violation) not to reveal such information.

Report the total gross value of all crops sold from this place in 1969, regardless of the year they were produced; and the value of all poultry, livestock, and their products sold from this place any time in 1969. **Do not report your net income.** Do not report value of sales from land which you rented to others. If you rent land from others or work land on shares for others, include the value of the landlord's share of any products removed from this place. If you operate as a partnership, include the total value of all products sold from this place for all partners. Include the value of crops you have placed under government loan or seal in 1969 along with the value of all crops sold.

Sales from nonfarm-related activities (such as trading and speculation, or livestock dealer activities) should **not** be included.

**Value of products harvested by others** - If crops were harvested by cooperatives or by others, and you received for your product a price which did not include the cost of harvesting, hauling, etc., please report the gross value which includes these costs before they were deducted. If your records do not show such figures separately, please estimate the cost of such services and include these with the value of the product. Also be sure that the cost of these services has been included in the proper production expense items in section 34.

**Livestock or crops under contract** - For livestock or crops, including vegetables and fruits, produced by you under contract, report the gross value before deductions for any feed, seeds, plants, fertilizer, sprays, dusts, and labor or equipment furnished by the contractor. *For example*, if you received \$1,000 cash and you estimate that the contractor furnished \$500 in seeds, production and harvesting costs, report \$1,500 as the gross sales value of the crops grown under contract. The value of materials furnished or paid for by others also should be included in the proper items in section 34.

**Item 8 Poultry and poultry products** - Report the value of all eggs, broilers, hens and roosters, started pullets, ducks, turkeys, and other poultry and their eggs sold or moved from this place during 1969. If the sale price is not known, please give your best estimate of their market value when they left this place. *For example*, if you produced 10,000 pounds of poultry on a contract basis and you estimate the market price at 20 cents per pound, then you should report \$2,000 as the market value.

**Item 9 Dairy products** - Include the gross value of all milk and cream sold from this place. Report the total value before hauling costs and Co-op dues are subtracted.

**Item 10 Dairy cattle and calves** - Report the total value of sales of all dairy cattle and calves (including heifers, bulls, and bull calves) sold from this place.

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**Item 11 Other cattle and calves** - Report the value of sales of all cattle and calves other than dairy animals sold from this place in 1969. Be sure to include the total value of sales without deducting cost of feed, cost of livestock purchased, or cost of hauling and selling, etc. If the sales price is not known, please give your best estimate of their market value when they left this place. The value of sales of cattle and calves bought and kept on this place less than 30 days before removal should not be included.

Do not report the value of sales of livestock owned by you but held on and sold, from someone else's place. *For example*, do not report cattle purchased elsewhere, fed in, and sold from a feedlot not part of this place. For cattle moved from your place to a feedlot for further feeding, give your best estimate of their market value when they left this place.

**Item 12 Hogs, sheep, and goats** - Include the value of all hogs and pigs, sheep, lambs, wool, goats, and mohair sold or taken from this place during 1969. Report the value (or give your best estimate) of animals of all ages without regard to ownership or who shared the receipts. Include animals fed under contract or on a custom basis on this place if the animals were sold or taken from this place during 1969.

**SECTION 36 FARM RELATED INCOME RECEIVED IN 1969**

**Item 3** Report all government payments received by you from any of the following direct-payment programs:

- Feed grain diversion and price support
- Wheat diversion and marketing certificate
- Upland cotton diversion and price support
- Agricultural conservation
- Emergency conservation
- Cropland adjustment
- Conservation reserve (soil bank)
- Appalachian Land Stabilization and Conservation
- Sugar
- Wool and mohair

This total amount may have been furnished to you recently in a "Report of Payment to Producer" (notice sent to you by the Agricultural Stabilization and Conservation Service). If so, you may copy this figure on your Census report.

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Leaflet Guide—Continued

Table 1 - Approximate Net Weight Per Unit

Section No.	Item No.	Crop	Unit	Pounds
8	1	Field corn for grain: Shelled (70 lb. ear corn, husked = 1 bu. shelled corn)	Bushel	56
9	1	Sorghums for grain or seed (1-ton heads = 25 bu. grain)	Bushel	56
10	1-3	Wheat	Bushel	60
10	4	Oats	Bushel	32
10	5	Barley	Bushel	48
10	6	Rye	Bushel	56
10	8	Flaxseed	Bushel	56
10	9	Buckwheat	Bushel	48
10	10	Proso millet	Bushel	50
10	11	Emmer and spelt	Bushel	40
10	13	Safflower	Bushel	40
10	14	Mustard seed	Bushel	60
11	1	Soybeans for beans	Bushel	60
11	2	Peanuts for nuts: Virginia type Runners, S.E. Spanish	Bushel Bushel Bushel	17 21 25
11	3	Dry field and seed beans	Bushel	60
11	4	Dry lima beans	Bushel	56
11	5	Dry field and seed peas	Bushel	60
11	6	Cowpeas for dry peas	Bushel	60
11	7	Velvetbeans for beans (hulled)	Bushel	60
11	8	Mungbeans for beans	Bushel	60
12	1	Cotton: Gross (seed cotton) Net (lint cotton) (1,500 lb. seed cotton = 1 bale)	Bale Bale	500 480
12	4	Popcorn: Ear, husked Shelled (70 lb. ear corn, husked = 1 bu. shelled corn)	Bushel Bushel	70 56
12	5	Broomcorn	Bale	333
13	1	Irish potatoes (1 bag = 1 hundredweight = 100 lb.)	Bushel Barrel Bag	60 165 100
13	2	Sweetpotatoes	Bushel Crate	55 50

Table 1 - Approximate Net Weight Per Unit—Continued

Section No.	Item No.	Crop	Unit	Pounds
14	1-7	Hay (3 tons green = 1 ton dry)		
15	1	Red clover seed	Bushel	60
15	2	Alfalfa seed	Bushel	60
15	3	Lespedeza seed	Bushel	30
15	4	Timothy seed	Bushel	45
15	5	Bromegrass seed	Bushel	14
15	6	Orchardgrass seed	Bushel	14
15	7	Sweetclover seed	Bushel	60
17	1	Apples	Bushel Northwest box Fibreboard box, cell pack	45 44 40
17	2-3	Peaches	Bushel Lug box California fruit box	48 20 18
17	4-5	Pears: California Other Western	Bushel Bushel Box	48 50 46
17	6-7	Cherries	Lug Campbell lug	20 16
17	8	Avocados	Lug	13
17	10	Grapes, American type	4-quart climax basket 12-quart basket	6 20
17	11a	Grapes, European type—raisin varieties (1 lb. dried = 4 3/10 lb. fresh)		
17	11b	Grapes, European type—table varieties	Lug 4-basket crate	28 20
17	12-13	Plums and prunes: California Other	4-basket crate ½-bushel basket	30 28
17	13	Prunes (California: 1 lb. dried = 2 7/10 lb. fresh) (Other: 1 lb. dried = 3 to 4 lb. fresh)		
17	14	Apricots	Lug (Brentwood) 4-basket crate	24 26
17	15	Olives	Lug	28
17	16	Figs, fresh	Box, single- layer	6
17	16	Figs (California: 1 lb. dried = 3 lb. fresh) (Other: 1 lb. dried = 4 lb. fresh)		

## Leaflet Guide—Continued

Table 1 - Approximate Net Weight Per Unit—Continued

Section No.	Item No.	Crop	Unit	Pounds
18	1	Valencia oranges:		
		California and Arizona	Field box	55
		Florida and Texas	Field box	90
18	2	Navel oranges	Field box	52
18	3	Temple oranges	Field box	90
18	4	Other oranges:		
		California and Arizona	Field box	52
		Florida, Texas, and Louisiana	Field box	90
18	5	Tangerines and mandarins:		
		California and Arizona	Field box	75
		Florida	Field box	90
		Texas	Field box	100
18	6	Tangelos	Field box	90
18	7	Grapefruit:		
		California, desert valleys	Field box	50
		Other California	Field box	52
		Florida and Texas	Field box	80
18	8	Lemons:		
		California and Arizona	Field box	52
		Florida and Texas	Field box	90
18	9	Limes	Bushel	55
19	1	Walnuts	Bushel	50
20	1	Strawberries	Quart	1½
20	2-3	Raspberries	Quart	1½
20	4	Cranberries	¼-barrel box	25
20	5	Other berries	Quart	1½

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