

First Followup Letter



U.S. DEPARTMENT OF COMMERCE
Bureau of the Census
Jeffersonville, Indiana 47130

February 25, 1970

Dear Sir:

In January we mailed you the census form being used for the 1969 Census of Agriculture.

Your response is extremely important. We must have replies from everyone who received a census form.

Let me assure you again, your report can be seen only by census employees and may be used only for statistical purposes. The law (Title 13, U. S. Code) provides that your report cannot be shown to or used by anyone outside the Bureau for any purpose at all.

If you haven't filled out and mailed your report, won't you do so just as soon as possible. Our original letter requested you to complete and send in your form by February 15.

If your form has already been mailed, please accept our thanks for your help.

Sincerely,

A handwritten signature in cursive script that reads "J. Thomas Breen".

J. THOMAS BREEN
Chief, Agriculture Division
Bureau of the Census

If you have any questions about your report and want to write us about it, please enclose this letter.

69-A32.1(L) (8-7-69)
USCOMM-DC

Second Followup Letter



U.S. DEPARTMENT OF COMMERCE
Bureau of the Census
Jeffersonville, Indiana 47130

April 8, 1970

Dear Sir:

We are concerned that we have not received your filled-out report for the 1969 Census of Agriculture. To make the census complete we must have your replies to the questions.

Once again, I want to assure you, your answers will be treated as completely confidential. By law (Title 13, U. S. Code) we in the Census Bureau cannot permit them to be used by or even seen by anyone outside the Bureau. They will be used only to tabulate totals for your county, your State, and the United States.

The census can be completed only if we have everyone's reply. And, as my January letter which brought the form to you indicated, the 1969 Census of Agriculture is of very special importance.

If you have not yet mailed your report, please complete it and mail it to us as soon as possible.

For your convenience we are enclosing another copy of the census form and an envelope which requires no postage.

We really must have your filled-out form.

Sincerely,

A handwritten signature in cursive script that reads "J. Thomas Breen".

J. THOMAS BREEN
Chief, Agriculture Division
Bureau of the Census

Enclosures

If you have any question about your report and want to write us about it, please include in your letter the file number which appears on the address label.

69-A33/34(L) (4-8-70)
USCOMM-DC

Third Followup Letter



U.S. DEPARTMENT OF COMMERCE
Bureau of the Census
Jeffersonville, Indiana 47130

May 12, 1970

Dear Sir:

Our records show that we still have not received your completed report for the 1969 Census of Agriculture. We urge you to fill out the report and mail it to us without further delay.

I must remind you, your response to this inquiry is required by law (Title 13, U. S. Code). By the same law, your report will be held in complete confidence. It can be used only to tabulate totals—cannot be used or seen by anyone outside the Bureau. The law even provides that any copy you keep is immune from legal process.

If you have mailed it in the past few days, we thank you, and please disregard this notice.

If you have not yet mailed your report, please complete it and return it to us just as soon as possible.

Sincerely,

A handwritten signature in cursive script that reads "J. Thomas Breen".

J. THOMAS BREEN
Chief, Agriculture Division
Bureau of the Census

If you have any question about your report and want to write us about it, please enclose this letter.

69-A35(L) (8-4-69)
USCOMM-DC

Fourth Followup Letter



U.S. DEPARTMENT OF COMMERCE
Bureau of the Census
Jeffersonville, Indiana 47130

June 2, 1970

Dear Sir:

Our records show that you have not satisfied your legal obligation to file your report for the 1969 Census of Agriculture.

This report is required by law (Title 13, U. S. Code) and no exceptions can be made.

Practically all farm and ranch operators have already sent in their filled-out forms. I hope you will cooperate by making a prompt return, so that we may publish complete results of the census.

Another copy of the form is enclosed for use in case you have misplaced the ones previously sent you. We are also enclosing an official envelope which requires no postage.

Sincerely,

A handwritten signature in cursive script that reads "J. Thomas Breen".

J. THOMAS BREEN
Chief, Agriculture Division
Bureau of the Census

Enclosures

If you have any question about your report and want to write us about it, please include in your letter the file number which appears on the address label.

69-A36(L) (8-7-69)
USCOMM-DC